

AMENDED

PIERCE COUNTY BOARD OF SUPERVISORS

Tuesday, June 27, 2017 – 7:00 p.m.

Courthouse – County Board Room

414 W. Main St., Ellsworth, WI 54011

1.	Call to order
2.	Call of the roll by the Clerk
2a)	Establish Quorum
2b)	Adopt Agenda
3.	Pledge of Allegiance to the flag
4.	Public Comment: County Board will receive public comments on any issue not related to agenda items, discussion by board members may take place but no action will be taken on any item raised.
5.	Presentation/Update: Lake Pepin Legacy Alliance, by Ms. Rylee Main
6.	Discuss/Take Action on purchases of Highway Department equipment in excess of \$75,000 pursuant to §40-23(B) Pierce County Code:
6a)	<i>*Single Drum Compaction Roller</i>
6b)	<i>*Double Drum Asphalt Roller</i>
7.	Discuss/Take action regarding parameters for 2018 budget, including but not limited to maximum allowable levy; common budget goal for department heads; 2018 budget calendar, forecast budgeting; 2018 budget program worksheets and capital improvement plan
8.	Discuss/Take action to approve the use of vacant Grove St. properties for campus parking lot
9.	Resolutions for consideration: First reading: 9a) Resolution No. 17-04 Amend Personnel Policy to Reimburse Eligible Maintenance Dept. Employees for Prescription safety Glasses & Include Them in the Protective Footwear Program 9b) Resolution No. 17-05 Amend Personnel Policy Regarding the Employee Security Policy 9c) Resolution No. 17-06 To Order Issuance of Deed to Pierce County for Property Subject to Tax Certificate
10.	Resolutions for consideration: Second reading: 10a) None
11.	Ordinances for consideration: First reading: 11a) None
12.	Ordinances for consideration: Second reading: 12a) None
13.	Appointments: 13a) ADRC Governing Board: Reappointments of Jeanne Schmitz-representing individuals over 60, John Matzek -representing individuals over 60, & Jackie Erlandson-representing individuals with developmental disabilities. Terms for all are 06/2017 to 04/2020. County Board ratification required. 13b) Ethics Board: Reappointment of Karen Meyer for the term of 09/2017 to 08/2020. Appointment of Calvin Omtvedt for the term of 09/2017 to 08/2020. County Board confirmation required.
14.	Future agenda items:
15.	Next meeting: July 25, 2017; 7 p.m., County Board Room, Courthouse
16.	Adjourn
Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-6744. Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851.	

jrf 06/15/2017

*Amended: 6/21/17; 9:00 a.m.

5.

Presentation/Update:

**Lake Pepin Legacy Alliance, by
Ms. Rylee Main**



DEPARTMENT OF THE ARMY
ST. PAUL DISTRICT, CORPS OF ENGINEERS
180 FIFTH STREET EAST, SUITE 700
ST. PAUL MN 55101-1678

CEMVP-PM-B

29 Jun 16

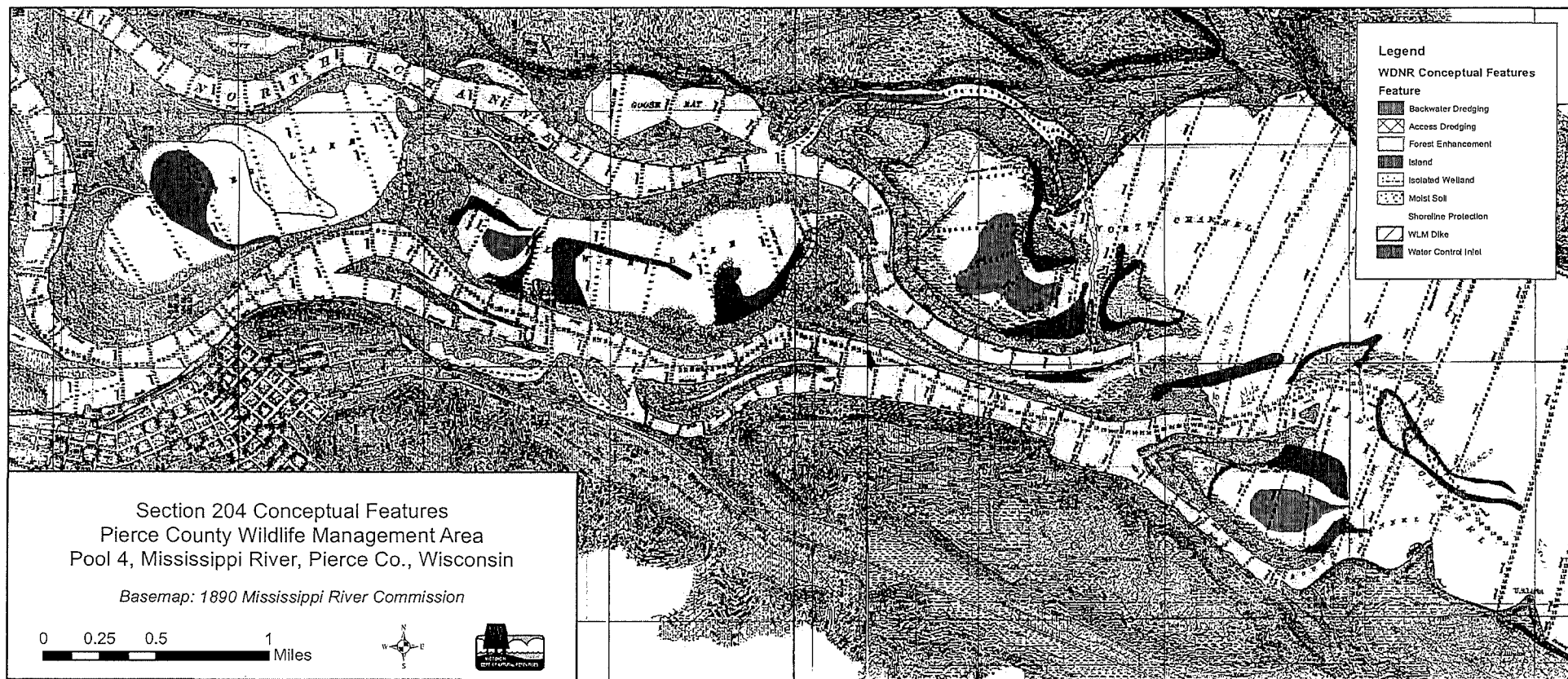
MEMORANDUM FOR Commander, Mississippi Valley Division (CEMVD-PD-SP/Mr. Ben Robinson), P.O. Box 80, Vicksburg, MS 39181-0080

SUBJECT: Continuing Authorities Program (CAP) Section 204 Beneficial Use of Dredged Materials, Upper Pool 4, Lake Pepin, of the Mississippi River in Minnesota and Wisconsin (P2/CWIS Number 456995) – Federal Interest Determination

1. A Federal interest has been determined, and I recommend proceeding with feasibility planning for this project. I request your approval of this determination and concurrence in proceeding with the Feasibility phase of the project.
2. Section 204 feasibility planning is 100% federally funded. Therefore, a Feasibility Cost Sharing Agreement (FCSA) is not needed. The requestor of the project study, Lake Pepin Legacy Alliance, has confirmed its commitment as project sponsor.
3. Following the receipt of MVD approval of the Federal Interest Determination (FID), a Project Management Plan (PMP) and Review Plan (RP) will be developed to outline the path forward for feasibility planning. The request for additional funds to develop the PMP and RP will follow MVD approval of a Federal interest in the project.
4. Enclosed with this memorandum is the Continuing Authorities Project fact sheet for the project and the certification of legal review. District Quality Control review was completed and documented as part of our internal FID development process.
5. If you have any questions regarding this transmittal package, please contact Mr. Nate Campbell, project manager, at 651-290-5544.

- 2 Encls
1. Fact Sheet
 2. Legal Review Certification


DANIEL C. KOPROWSKI
COL, EN
Commanding



Date: 28 June 2016

CONTINUING AUTHORITIES PROGRAM FEDERAL INTEREST DETERMINATION FACT SHEET

1. Project Name: CAP 204, Upper Pool 4 (Lake Pepin)
2. a. Corps District: St. Paul District

b. Sponsor: Lake Pepin Legacy Alliance, a multi-state non-profit organization established in 2009.

c. P2#/AMSCO#: 456995
3. Congressional Delegation: Representatives: John Kline (MN-2) and Ron Kind (WI-3).
Senators: Amy Klobuchar and Al Franken (MN); Ron Johnson and Tammy Baldwin (WI).
4. Location: The project area is located near the head of Lake Pepin in Upper Pool 4 of the Mississippi River. The proposed project area would be located between River Mile 780 and 792 in the backwater complexes adjacent to the main channel.

Lake Pepin extends about 22 miles in length from the delta of the Chippewa River to approximately River Mile 787 which is about 3 miles downstream of Red Wing, Minnesota and serves as a border between Wisconsin and Minnesota. The lake covers 26,000 acres and is an average of 1.7 miles wide. Upper Lake Pepin consists of channel border islands and backwater lakes grading into an expansive, shallow open water area with little physical structure. Water depths throughout much of Upper Lake Pepin are less than five feet.

5. Problem: The river ecosystem in Upper Pool 4 has been significantly affected by sedimentation and degraded water quality associated with high suspended sediment concentrations, originating mainly from fine sediment inputs via the Minnesota River and directly from the Cannon and Vermillion Rivers. Though relatively minor in comparison, shoreline erosion due to recreational boat traffic also affects habitat conditions. Sedimentation and sediment resuspension have caused a loss in water depth diversity of the backwater lakes and isolated wetlands above Lake Pepin as well as a loss in aquatic vegetation. The effects of wind wave action, barge travel, large recreational boat wakes, and non-native fish activity are exacerbating sediment resuspension, continuing to limit light penetration and growth of aquatic vegetation.

Concerns over habitat deficiencies in Upper Pool 4 include reduced habitat diversity and quality, lack of aquatic vegetation and invertebrates, and reduced abundance of fish and wildlife. Deep, protected aquatic habitat that would serve as habitat for centrarchid fish and associated species is

lacking in both backwaters and within large shallow open water areas of Upper Lake Pepin. Specifically, the major concerns are as follows:

- a. Continued sedimentation and sediment re-suspension.
- b. Changes in floodplain connectivity due to island erosion.
- c. The loss of emergent and submerged aquatic vegetation.
- d. Lack of protected wetlands and aquatic areas.
- e. Degradation of habitat for migrating waterfowl and other species.
- f. Loss of aquatic plant coverage and bathymetric diversity.

6. Alternative Plans:

- a. No Action: The no-action alternative consists of no federal action to address the planning objectives in the study area. The existing aquatic habitat is generally shallow, turbid, and lacks aquatic vegetation important for year-round habitat functioning. Without action the existing aquatic habitat will continue to decline. The Federal Base Plan for maintenance dredging Pool 4 in the Upper Mississippi River 9-Foot navigation channel consists of placing dredged material in upland placement sites at a total cost of approximately \$20 per cubic yard.
- b. Habitat improvement using Channel Maintenance Dredged Material: Several project features have been discussed that would utilize material dredged by the Corps from the 9 foot Mississippi River navigation channel. Possible alternative measures could include the following design elements:
 - i. Island Restoration/Creation - Island restoration/creation could serve a variety of habitat purposes in Upper Lake Pepin. Islands protect shallow areas from wind and wave action, which in turn protects existing aquatic vegetation beds and improves conditions for the growth of aquatic vegetation in other shallow areas. Islands provide terrestrial habitat, and their restoration increases habitat availability to wildlife. Islands can also be designed in a manner to direct flows to enhance or restore secondary channel habitat, maintain bathymetric diversity, and manage sediment deposition.
 - ii. Bank Protection - Bank protection is a measure that can be used to control erosion. Generally, with habitat projects on the Upper Mississippi River, bank protection is done with a combination of structures and living vegetation. Bank stabilization can include features such as vanes, groins, or material placed along a shoreline to rebuild the eroded area. These structures can be constructed with dredged material and rock, but sometimes including large woody debris (LWD) such as logs or root wads.

- iii. Closure Structures - Closures (or partial closures) are structural measures designed to control or reduce flow in existing secondary channels. Closure structures are generally constructed with dredged material and rock. Usually these structures are designed with a top elevation near the bank full event so that seasonal hydraulic connectivity is maintained. Some of these structures include a low flow notch and are termed partial closure structures.

7. Determination of Federal Interest: The St. Paul District has assessed the problems within upper Lake Pepin and analyzed the potential ecosystem restoration benefits of the proposed plan. The project has been determined to be in the Federal interest.

a. NED/NER Assessment: The project will increase the habitat value throughout the area and will provide cost effective long-term benefits. Based on the St. Paul District's experience with the Upper Mississippi River Restoration (UMRR) program, specifically with island construction, the benefits of the implementation of a project in upper Lake Pepin will result in a cost effective project. Additionally, the reduction in cost realized by the subtraction of O&M costs for disposing of the dredged material will further increase the cost effectiveness. Placing dredged material in project features will preserve capacity in the upland placement sites that would be used otherwise for normal operations.

Construction of a project that reduces wind fetch and turbidity on upper Lake Pepin could result in habitat benefits to the near 1000 acres of habitat. Much of the benefit would result from improved vegetation, depth diversity, and protection from wind driven waves. Based on UMRR efforts modeling similar dabbling duck habitat improvements, it would be reasonable to expect an improvement of the habitat suitability index (HSI) for ducks in upper Lake Pepin to rise by at least 0.25. On the 1000 acre area, that would result in a net gain of 250 average annual habitat units (AAHU). With project first costs of approximately \$8 million multiplied by an amortization factor 0.039793 (50 year project life) and divided by the net gain of AAHU, the project would provide an approximate average annual cost (AAC) of \$1273 per AAHU. This estimated cost per habitat unit is about half of those for similar recent UMRR projects due to the beneficial use of dredged material. Therefore, a favorable project is nearly assured.

Project First Cost Estimate:

The following table is cost estimation for a potential project on upper Lake Pepin. This financial breakdown is based off of the assumption that the project will construct approximately 30 acres of island area within upper Lake Pepin. This information is also based on the assumption that the average depth of upper Lake Pepin is 4 feet and the average above water level construction height is 2 feet. Additionally, based on UMRR project construction the creation of 30 acres of islands would require approximately

300,000 cubic yards of material. Under CAP 204 the Feasibility assessment is 100% Federally funded and the Design and Implementation Phase is cost shared with the Non-Federal Sponsor at 65% Federal 35% Non-Federal.

	Federal	Non-Federal	Total
Preconstruction Engineering and Design ¹	\$702,000	\$378,000	\$1,080,000
Material Excavation & Transportation ²	\$3,900,000	\$2,100,000	\$6,000,000
Construction ³	\$3,900,000	\$2,100,000	\$6,000,000
Construction Management	\$390,000	\$210,000	\$600,000
Project First Cost⁴	\$4,992,000	\$2,688,000	\$7,680,000

¹ Based on an average preconstruction engineering and design cost of 18% of the total construction cost

² Cost of material exaction and transportation of that material to the project site will be covered by the St. Paul District's Navigation Channel Maintenance budget.

³ Based on an average cost of \$200,000 per one acre of island construction.

⁴ This is number does not include the material excavation and transportation costs as that cost will be covered by the St. Paul District's Navigation Channel Maintenance budget. Project First Cost is the cost to be cost shared with the local sponsor.

Institutional Recognition: The Mississippi River is a significant resource. In 1986, U.S. Congress designated the Upper Mississippi River System as both a "...nationally significant ecosystem and a nationally significant navigation system..." in Section 1103 of the WRDA 1986. The National Research Council's Committee on Restoration of Aquatic Ecosystems targeted the Upper Mississippi River for restoration as one of only three large river-floodplain ecosystems so designated. The Upper Mississippi River Basin Association is an advocate for restoration on habitat on the Upper Mississippi River. In addition, the Upper Mississippi River Conservation Committee recognized the importance of the floodplain forest to the fish and wildlife of the river.

Public Recognition: The public recognizes the Upper Mississippi River, including Pool 4, as a nationally, regionally, and locally significant resource. Some of the public services the Mississippi River provides include aesthetics, recreation, science, education, raw materials, and flood regulation. In general, these services identified show the wide range of uses from the river, which extend beyond the ecological health of the Upper Mississippi River, and directly relate to public welfare and long-term ecological health of the region.

Technical Recognition: Numerous scientific analyses and long-term evaluations of the Upper Mississippi River have documented its significant ecological resources. Since the early 20th century, researchers, government agencies, and private groups have studied the large river floodplain system. The UMR ecosystem consists of hundreds of thousands of acres of bottomland forest, islands, backwaters, side channels, and wetlands, all of which

support more than 300 species of birds; 57 species of mammals; 45 species of amphibians and reptiles; 150 species of fish; and nearly 50 species of mussels. More than 40 percent of North America's migratory waterfowl and shorebirds depend on the food resources and other life requisites (shelter, nesting habitats, etc.) that the ecosystem provides.

- a. Environmental Impacts: An Environmental Assessment will be prepared to document compliance with the National Environmental Policy Act (NEPA). At this time no significant adverse environmental effects are anticipated. The sheepsnose (*Plethobasus cyphus*) and Higgins eye (*Lampsilis higginsii*) mussels, federally-listed as endangered, are known to exist Pool 4 but are not expected to be present in the project area. Additional coordination with the U.S. Fish and Wildlife Service (FWS) will be conducted during the feasibility study to ensure compliance with the Endangered Species Act. Additionally, Clean Water Act and National Historic Properties Act compliance and documentation will be completed during the feasibility phase.

A permit will be required from the Wisconsin Department of Natural Resources (WDNR) for placement of material within a navigable waterway. The WDNR routinely permits such projects under the UMRR program. The project would result in fill in a navigable water and possibly fill in wetlands, however, no compensatory mitigation would be required because the project would have a net beneficial effect on wetlands and natural resources. Compensatory mitigation is not required for similar projects under the UMRR program.

- b. Policy Considerations: The project is consistent with the Corps Environmental Operating Principles, Civil Works Strategic Plan, and all applicable laws and regulations. No policy waivers will be required with this project.

8. Views of the Local Sponsor: The Lake Pepin Legacy Alliance has set habitat needs for upper Lake Pepin that they would like to see met as a result of the project. The habitat needs that the Sponsor has provided out are as follows:

- a. Maintain/enhance/create more natural sediment transport and deposition.
- b. Decrease suspended solid concentrations.
- c. Reduce wind fetch.
- d. Increase aquatic vegetation; increase terrestrial habitat.

9. Project Schedule:

- a. Review Plan Approval: August 2016
- b. Feasibility Cost Share Agreement Execution (FCSA): N/A
- c. MSC Decision Milestone (formerly Alternative Formulation Briefing): May 2017
- d. Final Report Approval: July 2017
- e. Project Partnership Agreement (PPA): August 2017
- f. Contract Award: May 2018

g. Project Physical Completion: October 2018

10. Estimated Study Costs (Federal and Non-Federal share): Under CAP Section 204 the Feasibility Study is 100% Federally Funded.

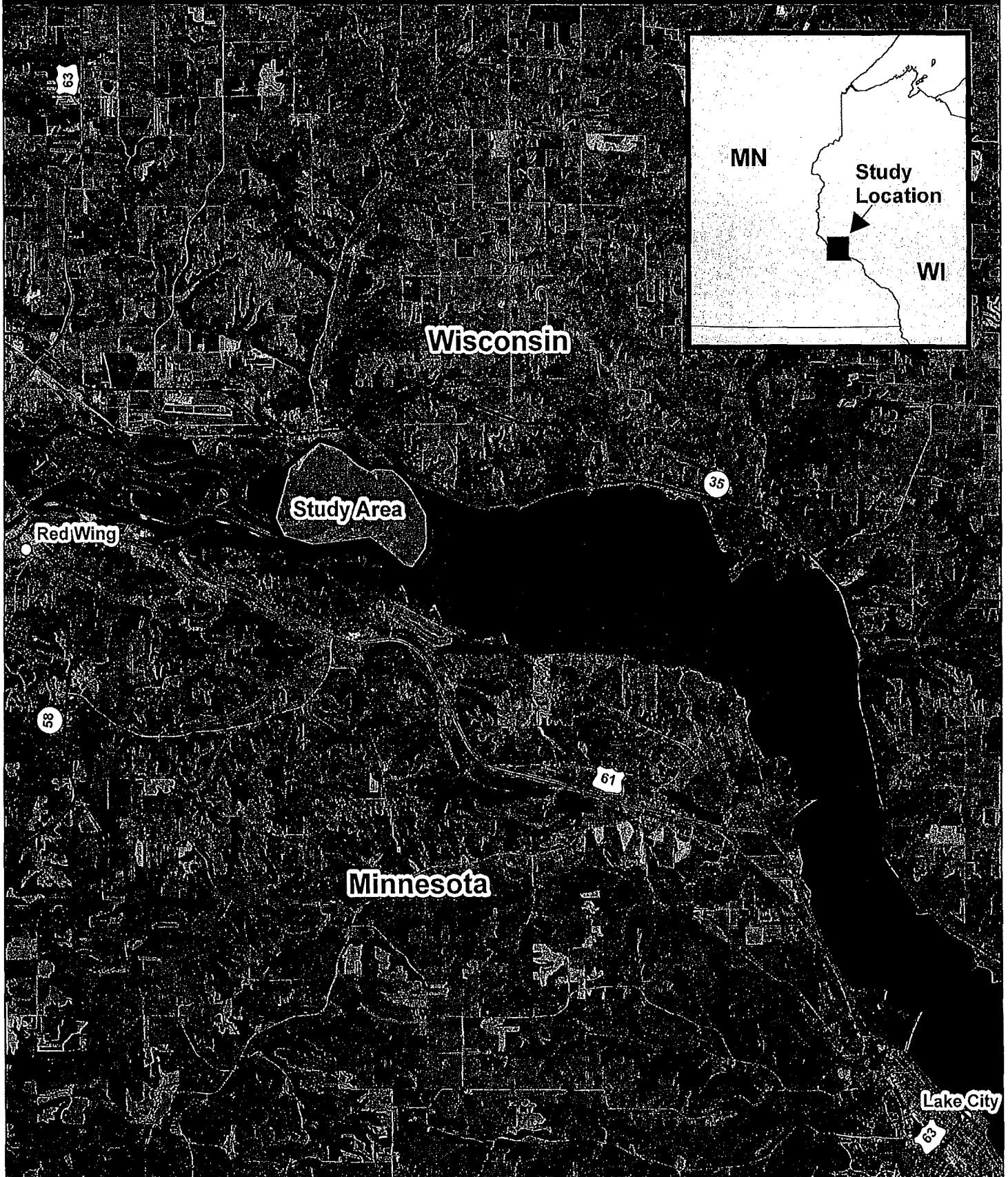
Funding Totals	Federal (100%)	Non Federal (0%)	Total
Federal Interest	\$15,000	\$0	\$15,000
Feasibility	\$400,000	\$0	\$400,000

11. Supplemental Information: N/A

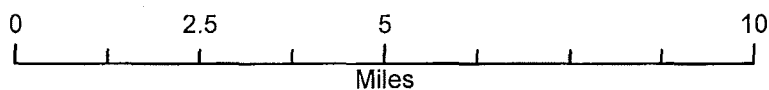
12. Project Map: See Attachment 1

13. Local Sponsor Request Letter: See Attachment 2

Upper Pool 4 - Lake Pepin CAP 204 Location



US Army Corps
of Engineers
St. Paul District





December 31st, 2015

Mr. Nathan Wallerstedt
CAP Program Manager
U.S. Army Corps of Engineers
St. Paul District
180 Fifth St E Suite 700
St. Paul, MN 55101-1679

Mr. Wallerstedt:

The Lake Pepin Legacy Alliance (LPLA) and Audubon Minnesota have been working in partnership to identify potential opportunities for the creation of islands in Upper Pool 4, at the head of Lake Pepin, along with backwater dredging near the constructed islands. We request that the Corps investigate the possibility of preparing a feasibility study under its Beneficial Uses of Dredged Materials Program (Section 204 of the Water Resources Development Act of 1992, as amended) to formulate a restoration plan.

LPLA and Audubon MN believe this project would restore wildlife habitat for a variety of species and improve aquatic vegetation. The islands could potentially limit the resuspension of sediments by reducing wind fetch, and help to meet water quality targets established by the South-Metro Mississippi Total Maximum Daily Load study. Backwater dredging could provide deep-water habitat for overwintering fish species and address local communities' objectives.

LPLA and Audubon MN have discussed this idea with the River Resources Forum (RRF) and the Fish and Wildlife Work Group (FWWG), alongside more in depth conversations with the Wisconsin Department of Natural Resources. The FWWG and Wisconsin DNR proposed an investigation of the Corps Section 204 Program as a possible fit for this project. LPLA and Audubon MN have also presented this project idea to the counties, cities, and local organizations around Lake Pepin in both Minnesota and Wisconsin. To date, the project idea has been endorsed by Bay City, Maiden Rock, the Village of Stockholm, Stockholm Township, Lake City, the Upper Mississippi Waterways Association, the Minnesota Conservation Federation, the Lake City Sportsmen Club, and Friends of Pool 2 through a signed letter of resolution.

LPLA and Audubon MN understand that the study will investigate alternative solutions to identify a plan to restore or create aquatic and ecologically related habitats. LPLA and Audubon MN also understand our obligations as local sponsors under the Section 204 Program, including the cost-sharing requirement of 35 percent of the project construction costs in excess of the normal (baseline) costs of the federal navigation project. LPLA and Audubon MN intend to continue fundraising efforts to meet the cost sharing requirements at the time needed by the Corps to advertise a construction contract. Rylee Main, (630) 806-9909 or rylee.main@lakepepinlegacyalliance.com, is the point of contact for this project.

Sincerely,



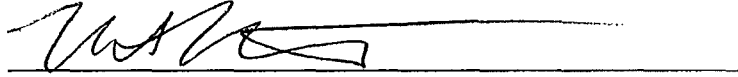
Rylee Main
Executive Director
Lake Pepin Legacy Alliance



Matt Anderson
Executive Director
Audubon Minnesota

Legal Review

The Federal Interest Determination prepared for the Upper Pool 4 Section 204 Beneficial Use of Dredged Materials project has been reviewed and found to be legally sufficient.

A handwritten signature in dark ink, appearing to read 'Molly M. Hunt', is written over a horizontal line.

Molly M. Hunt
Assistant District Counsel

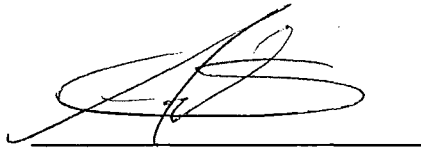
6/29/16

Date

**Continuing Authority Program Federal Interest Review
District Quality Control Certification**

District Quality Control (DQC) review has been completed for the Upper Pool 4 Beneficial Use of Dredged Materials Section 204 project. The DQC was performed to comply with the requirements of EC 1165-2-214. During the DQC, compliance with established policy, principles, and procedures using justified and valid assumptions was verified. DQC was performed by the supervisors of the staff that contributed to development of the Federal Interest Determination (FID). All comments resulting from the DQC process were considered during the development of the FID and have been resolved.



Nathan Campbell
Project Manager

Aaron M. Snyder
Chief, Project Management Branch B

JASON LEWIS
2ND DISTRICT, MINNESOTA

COMMITTEE ON TRANSPORTATION
AND INFRASTRUCTURE

COMMITTEE ON THE BUDGET

COMMITTEE ON
WORKFORCE AND EDUCATION

Congress of the United States
House of Representatives
Washington, DC 20515-2302

418 CANNON HOUSE OFFICE BUILDING
(202) 225-2271

2805 CLIFF ROAD
SUITE 200
BURNSVILLE, MN 55337
(651) 846-2120

JASONLEWIS.HOUSE.GOV
FACEBOOK.COM/REPJASONLEWIS
TWITTER.COM/REPJASONLEWIS

April 21, 2017

Rylee Main
Executive Director
Lake Pepin Legacy Alliance
PO Box 392
Red Wing, MN 55066

Dear Rylee:

Insuring the continued use of Lake Pepin for recreational, commercial, and ecological interests is important to me. I was pleased to learn of the Lake Pepin Legacy Alliance's efforts to keep Lake Pepin navigable and healthy for years to come. Communities all along the Mississippi depend on the Lake and I am committed to its sustainment.


As you mentioned, the recent increase in sedimentary deposit is causing loss of water depth, reduced visibility, aquatic vegetation reductions, and creating poor habitat conditions.

Since our meeting, my staff and I have had many conversations with the U.S. Army Corps of Engineers (USACE) and will continue to advocate for a solution to this problem. Most recently, the St. Paul District USACE Colonel and I discussed a meeting between the Legacy Alliance, WiDNR, and the USACE. I informed the USACE that I intend to participate in the next stakeholder meeting where MnDNR would also be included. The purpose is to ensure that all parties are up-to-date on possible solutions and aware of the consequences of inaction. The USACE informed me they plan to hold this meeting in mid-May.

Lastly, this week, I met with the USACE, MnDNR, and the U.S. Fish and Wildlife Services to discuss the restoration of the Upper Mississippi and the growing threat of Asian Carp to our rivers and the Great Lakes.

Please continue to keep my office up to date on your initiatives and feel free to share my support for Lake Pepin with your members. I am encouraged to know we have strong local support for this important project.

Sincerely,


Jason Lewis
Member of Congress

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
La Crosse Service Center
3550 Mormon Coulee Road
La Crosse WI 54601

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



March 1, 2017

Nathan Campbell
St. Paul District USACE
180 5th Street East, Suite 700
St. Paul, MN 55101

Subject: Pierce County Islands/Head of Lake Pepin - CAP Section 204 Project

Dear Mr. Nathan Campbell:

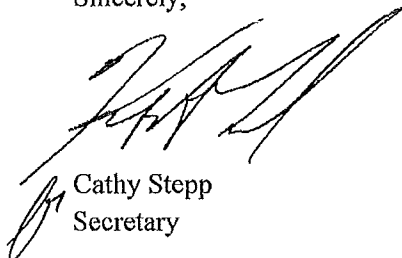
The Wisconsin Department of Natural Resources (WDNR) has interest in determining the feasibility of establishing a project in the Pierce County Islands (also known as the Head of Lake Pepin Backwater Complex) area using Continuing Authorities Program (CAP) Section 204 funding with the following understanding:

- (1) If the feasibility study identifies a project that supports WDNR goals and objectives and also has the support of the general public, then the WDNR would also have interest in becoming the non-federal sponsor.
- (2) The general public must be involved early and throughout the feasibility planning and should be made aware that dredged material from Reads Landing (lower Pool 4 – Chippewa River delta) will potentially be used to construct some features of this project. Public support for this project will directly affect WDNR's ability or inability to sign the Project Partnership Agreement as the non-federal sponsor.
- (3) As the non-federal sponsor the WDNR would be responsible for 35% cost-share of the project design and construction for anything in excess of the normal (baseline) costs of the federal navigation project. At this time, no state funds have been allocated to this project, and Wisconsin's ability to be the non-federal sponsor is contingent on the availability of funding and the outcome of the feasibility study. Also, the project scope and size that WDNR can support will be dependent upon the amount of resources available. For that reason, staged or phased projects should be evaluated during the feasibility study.
- (4) The Federal Interest Determination fact sheet contained a study area map. This study area needs to be expanded to include the areas that contain the conceptual features WDNR identified in the attached map.
- (5) Dredged material generated from the Upper Pool 4 dredge cuts should be used as much as possible for this project.
- (6) St. Paul District's Navigation and Channel Maintenance Budget will cover the cost incurred from using dredged material from the Reads Landing placement site.

(7) A department management plan for the Pierce County Islands State Wildlife Area will need to be approved to include the project features identified in the feasibility study.

The WDNR is looking forward to the opportunity to work with ACOE on this project. Please feel free to contact Sanjay Olson if you have any questions or concerns at (608) 261-6453.

Sincerely,

A handwritten signature in black ink, appearing to read 'Cathy Stepp', is written over a horizontal line. The signature is fluid and cursive.

Cathy Stepp
Secretary

Enclosures: WDNR Section 204 Conceptual Features Map

RESOLUTION NO. 15-33
SUPPORTING the UPPER POOL 4 & LAKE PEPIN HABITAT RESTORATION
PROJECT

WHEREAS, Lake Pepin is the only natural lake on the Upper Mississippi River and provides unique habitat for fish and wildlife, including many rare species; and

WHEREAS, Lake Pepin is a valuable cultural, aesthetic, recreational and economic asset to local communities and the states of Minnesota and Wisconsin; and

WHEREAS, Lake Pepin has been officially designated as a globally significant bird area due to globally high numbers of Common Mergansers which stop to feed on fish during their annual fall migration; and

WHEREAS, Sediment is being deposited at an alarming rate and without action, the upper third of Lake Pepin will fill with sediment by the end of the century and the entire 26,000 acre lake will fill within 340 years; and

WHEREAS, Sediment causes serious water quality issues and Lake Pepin has been on Minnesota's Impaired Waters List for turbidity for over a decade; and

WHEREAS, High turbidity muddies the water and prevents establishment of aquatic vegetation which provides critical food and shelter for fish and wildlife; and

WHEREAS, High turbidity and lack of vegetation threaten Lake Pepin's fish and wildlife populations, recreation, and economic value; and

WHEREAS, Concern over habitat loss and degradation in Upper Pool 4 and Lake Pepin has been discussed by state and federal agencies and stakeholders for over two decades; and

WHEREAS, The Minnesota Pollution Control Agency's Total Maximum Daily Load study calls for a decrease in internal sediment loading from wind and wave resuspension in Lake Pepin by fifty percent to help achieve submersed aquatic vegetation targets; and

WHEREAS, The construction of islands at other locations along the Upper Mississippi River has reduced wind wave action and sediment resuspension and greatly improved habitat and water quality, and

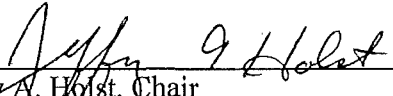
WHEREAS, The filling of Lake Pepin limits access to small boats for fishing and recreation; and

WHEREAS, Dredging to increase water depths in selected backwater sites has improved deep-water fish habitat and small boat navigation in other areas; and

WHEREAS, An island construction and backwater dredging project on Upper Pool 4 and Lake Pepin would improve habitat, water quality, and small boat navigation; therefore

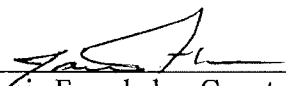
NOW THEREFORE BE IT RESOLVED, by the Pierce County Board of Supervisors that Pierce County strongly supports the Upper Pool 4 & Lake Pepin Habitat Restoration Project and will assist with project education and outreach, and will encourage grant funding if opportunities arise.

Dated this 26th day of January, 2016.



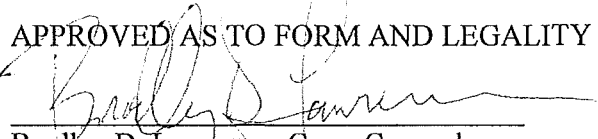
Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:



Jamie Feuerhelm, County Clerk

APPROVED AS TO FORM AND LEGALITY BY:



Bradley D. Lawrence, Corp. Counsel
BDC

Adopted: **ADOPTED**

FEB 23 2016

**RESOLUTION SUPPORTING THE UPPER POOL 4 & LAKE PEPIN
HABITAT RESTORATION PROJECT**

WHEREAS, Lake Pepin is the only natural lake on the Upper Mississippi River and provides unique habitat for fish and wildlife, including many rare species; and

WHEREAS, Lake Pepin is a valuable cultural, aesthetic, recreational and economic asset to local townships, counties, villages and the states of Minnesota and Wisconsin; and

WHEREAS, Lake Pepin has been officially designated as a globally significant bird area due to globally high numbers of Common Mergansers which stop to feed on fish during their annual fall migration; and

WHEREAS, Sediment is being deposited at an alarming rate and without action, the upper third of Lake Pepin will fill with sediment within 84 years and the entire 26,000 acre lake will fill within 340 years; and

WHEREAS, Sediment causes serious water quality issues and Lake Pepin has been on Minnesota's Impaired Waters List for turbidity for over a decade and is proposed to be listed on Wisconsin's Impaired Waters List for total phosphorus; and

WHEREAS, High turbidity muddies the water and prevents establishment of aquatic vegetation which provides critical food and shelter for fish and wildlife; and

WHEREAS, High turbidity and lack of vegetation threaten Lake Pepin's fish and wildlife populations, recreation, and economic value; and

WHEREAS, Concern over habitat loss and degradation in Upper Pool 4 and Lake Pepin has been discussed by state and federal agencies and stakeholders for over two decades; and

WHEREAS, The Minnesota Pollution Control Agency's Total Maximum Daily Load study calls for a decrease in internal sediment loading from wind and wave resuspension in Lake Pepin by fifty percent to help achieve submersed aquatic vegetation targets; and

WHEREAS, The construction of islands at other locations along the Upper Mississippi River has reduced wind wave action and sediment resuspension and greatly improved habitat and water quality, and

WHEREAS, The construction of islands will provide a cost efficient depository for dredged channels and other areas of the lake, and

WHEREAS, The filling of Lake Pepin limits access to shallow draft boats for fishing and recreation, and

WHEREAS, Dredging to increase water depths in selected backwater sites has improved deep-water fish habitat and boat navigation in other areas, and

WHEREAS, An island construction and backwater dredging project on Upper Pool 4 and Lake Pepin would improve habitat, water quality, and boat navigation; therefore

THEREFORE BE RESOLVED that the Pepin County Land Conservation Committee and the Pepin County Board of Supervisors do hereby strongly support the Upper Pool 4 & Lake Pepin Habitat Restoration Project and will assist with project education and outreach, and funding if opportunities arise.

THEREFORE BE IT FURTHER RESOLVED, that the County Clerk is directed to send a copy of this resolution to Governor Walker, the DNR Secretary Stepp, the Wisconsin Counties of Pierce and Buffalo, the Minnesota Counties of Goodhue and Wabasha, and the State Legislators representing Pepin County.

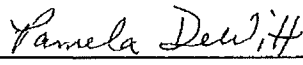
RECOMMENDED BY THE PEPIN COUNTY LAND CONSERVATION/UW-
EXTENSION AND COMMUNITY RESOURCES COMMITTEE


Dwight Jelle, Chair

COMMITTEE MEMBERS VOTE

<u>5</u>	<u>0</u>	<u>0</u>	<u>0</u>
In favor	Oppose	Absent	Abstain

FISCAL IMPACT:

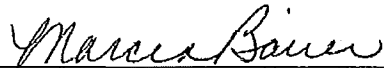

Finance Director

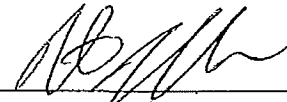
COUNTY BOARD ACTION:

X ADOPTED
 DEFEATED
 TABLED

by the Pepin County Board of Supervisors this 20th day of July 2016

<u>9</u>	<u>0</u>	<u>3</u>	<u>0</u>
In favor	oppose	absent	abstain


County Clerk


County Board Chair

Resolution Supporting the Upper Pool 4 & Lake Pepin Habitat Restoration Project

WHEREAS, Lake Pepin is the only natural lake on the Upper Mississippi River and provides unique habitat for fish and wildlife, including many rare species; and

WHEREAS, Lake Pepin is a valuable cultural, aesthetic, recreational and economic asset to local communities and the states of Minnesota and Wisconsin; and

WHEREAS, Lake Pepin has been officially designated as a globally significant bird area due to globally high numbers of Common Mergansers which stop to feed on fish during their annual fall migration; and

WHEREAS, Sediment is being deposited at an alarming rate and without action, the upper third of Lake Pepin will fill with sediment by the end of the century and the entire 26,000 acre lake will fill within 340 years; and

WHEREAS, Sediment causes serious water quality issues and Lake Pepin has been on Minnesota's Impaired Waters List for turbidity for over a decade; and

WHEREAS, High turbidity muddies the water and prevents establishment of aquatic vegetation which provides critical food and shelter for fish and wildlife; and

WHEREAS, High turbidity and lack of vegetation threaten Lake Pepin's fish and wildlife populations, recreation, and economic value; and

WHEREAS, Concern over habitat loss and degradation in Upper Pool 4 and Lake Pepin has been discussed by state and federal agencies and stakeholders for over two decades; and

WHEREAS, The Minnesota Pollution Control Agency's Total Maximum Daily Load study calls for a decrease in internal sediment loading from wind and wave resuspension in Lake Pepin by fifty percent to help achieve submersed aquatic vegetation targets; and

WHEREAS, The construction of islands at other locations along the Upper Mississippi River has reduced wind wave action and sediment resuspension and greatly improved habitat and water quality, and

WHEREAS, The filling of Lake Pepin limits access to small boats for fishing and recreation, and

WHEREAS, Dredging to increase water depths in selected backwater sites has improved deep-water fish habitat and small boat navigation in other areas, and

WHEREAS, An island construction and backwater dredging project on Upper Pool 4 and Lake Pepin would improve habitat, water quality, and small boat navigation; therefore

LET IT BE RESOLVED that the Village of Bay City strongly supports the Upper Pool 4 & Lake Pepin Habitat Restoration Project and will assist with project education and outreach, and funding if opportunities arise.

Signed James M. Hammel

Dated 12-9-15

Village President

Attest Shawnie King
Clerk/Treasurer

Resolution Supporting the Upper Pool 4 & Lake Pepin Habitat Restoration Project

WHEREAS, Lake Pepin is the only natural lake on the Upper Mississippi River and provides unique habitat for fish and wildlife, including many rare species; and

WHEREAS, Lake Pepin is a valuable cultural, aesthetic, recreational and economic asset to local communities and the states of Minnesota and Wisconsin; and

WHEREAS, Lake Pepin has been officially designated as a globally significant bird area due to globally high numbers of Common Mergansers which stop to feed on fish during their annual fall migration; and

WHEREAS, Sediment is being deposited at an alarming rate and without action, the upper third of Lake Pepin will fill with sediment by the end of the century and the entire 26,000 acre lake will fill within 340 years; and

WHEREAS, Sediment causes serious water quality issues and Lake Pepin has been on Minnesota's Impaired Waters List for turbidity for over a decade; and

WHEREAS, High turbidity muddies the water and prevents establishment of aquatic vegetation which provides critical food and shelter for fish and wildlife; and

WHEREAS, High turbidity and lack of vegetation threaten Lake Pepin's fish and wildlife populations, recreation, and economic value; and

WHEREAS, Concern over habitat loss and degradation in Upper Pool 4 and Lake Pepin has been discussed by state and federal agencies and stakeholders for over two decades; and

WHEREAS, The Minnesota Pollution Control Agency's Total Maximum Daily Load study calls for a decrease in internal sediment loading from wind and wave resuspension in Lake Pepin by fifty percent to help achieve submersed aquatic vegetation targets; and

WHEREAS, The construction of islands at other locations along the Upper Mississippi River has reduced wind wave action and sediment resuspension and greatly improved habitat and water quality, and

WHEREAS, The filling of Lake Pepin limits access to small boats for fishing and recreation, and

WHEREAS, Dredging to increase water depths in selected backwater sites has improved deep-water fish habitat and small boat navigation in other areas, and

WHEREAS, An island construction and backwater dredging project on Upper Pool 4 and Lake Pepin would improve habitat, water quality, and small boat navigation; therefore

LET IT BE RESOLVED that the Village of Maiden Rock strongly supports the Upper Pool 4 & Lake Pepin Habitat Restoration Project and will assist with project education and outreach, and funding if opportunities arise.

Signed Judy Walicki

Dated 12/07/2015

Resolution Supporting the Upper Pool 4 & Lake Pepin Habitat Restoration Project

WHEREAS, Lake Pepin is the only natural lake on the Upper Mississippi River and provides unique habitat for fish and wildlife, including many rare species; and

WHEREAS, Lake Pepin is a valuable cultural, aesthetic, recreational and economic asset to local communities and the states of Minnesota and Wisconsin; and

WHEREAS, Lake Pepin has been officially designated as a globally significant bird area due to globally high numbers of Common Mergansers which stop to feed on fish during their annual fall migration; and

WHEREAS, Sediment is being deposited at an alarming rate and without action, the upper third of Lake Pepin will fill with sediment by the end of the century and the entire 26,000 acre lake will fill within 340 years; and

WHEREAS, Sediment causes serious water quality issues and Lake Pepin has been on Minnesota's Impaired Waters List for turbidity for over a decade; and

WHEREAS, High turbidity muddies the water and prevents establishment of aquatic vegetation which provides critical food and shelter for fish and wildlife; and

WHEREAS, High turbidity and lack of vegetation threaten Lake Pepin's fish and wildlife populations, recreation, and economic value; and

WHEREAS, Concern over habitat loss and degradation in Upper Pool 4 and Lake Pepin has been discussed by state and federal agencies and stakeholders for over two decades; and

WHEREAS, The Minnesota Pollution Control Agency's Total Maximum Daily Load study calls for a decrease in internal sediment loading from wind and wave resuspension in Lake Pepin by fifty percent to help achieve submersed aquatic vegetation targets; and

WHEREAS, The construction of islands at other locations along the Upper Mississippi River has reduced wind wave action and sediment resuspension and greatly improved habitat and water quality, and

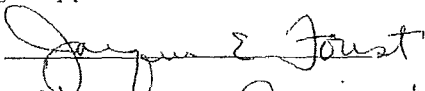
WHEREAS, The filling of Lake Pepin limits access to small boats for fishing and recreation, and

WHEREAS, Dredging to increase water depths in selected backwater sites has improved deep-water fish habitat and small boat navigation in other areas, and

WHEREAS, An island construction and backwater dredging project on Upper Pool 4 and Lake Pepin would improve habitat, water quality, and small boat navigation; therefore

LET IT BE RESOLVED that ~~Village of Stockholm~~ ^{Village of Stockholm} supports the Upper Pool 4 & Lake Pepin Habitat Restoration Project and will assist with project education and outreach, and funding if opportunities arise.

Signed


Village President
Stockholm, Wis

Dated 10 NOV 2015

STATE OF WISCONSIN
Town of Stockholm
Pepin County

**Resolution in Support of the
Upper Pool 4 & Lake Pepin Habitat Restoration Project**

WHEREAS, Lake Pepin, as part of the Upper Mississippi river, has been on Minnesota's Impaired Waters List for turbidity since 2004, and

WHEREAS, the deposit of sediment in Lake Pepin has increased at an alarming rate and threatens the viability of the lake, and

WHEREAS, the highest concentration of migrating Common Mergansers in the world occurs on Lake Pepin in November, with counts of 20 – 70,000 each year, designating Lake Pepin as a globally important bird area, and

WHEREAS, concern over habitat loss and degradation in Upper Pool 4 near the head of Lake Pepin has been discussed off and on by state and federal agencies and stakeholders for over two decades, and

WHEREAS, the Minnesota Pollution Control Agency's Total Maximum Daily Load study calls for a decrease in internal sediment loading from wind and wave resuspension in Lake Pepin by fifty percent to help achieve submersed aquatic vegetation targets, and

WHEREAS, aquatic vegetation provides habitat for fish species and is very important as a food resource for migratory waterfowl, and

WHEREAS, the filling in of Lake Pepin has already limited access to small boats for fishing and recreation, and

WHEREAS, management actions proposed by state and federal agencies through the Environmental Pool Plans and other documents can reduce wind fetch to cut down on sediment re-suspension through the construction of islands, to improve water quality and increase coverage of emergent vegetation, and can stabilize eroding shoreline, improve terrestrial habitat, and increase water depths in selected backwater sites, therefore improving deep-water fish habitat and small boat navigation, and

WHEREAS, without implementation of proposed management actions, the head of Lake Pepin will be completely filled in with sediment by the end of the century, and the entire 26,000 acre lake is on a course to be filled, and

NOW, THEREFORE BE IT RESOLVED, that we, the duly elected members of the town board of the Town of Stockholm, County of Pepin, offer strong support for the Upper Pool 4 & Lake Pepin Habitat Restoration Project *(by assisting with project education and outreach to local, state, and federal elected officials)*.

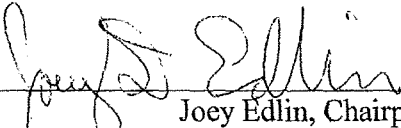
RESOLUTION NO.: 2015-1R

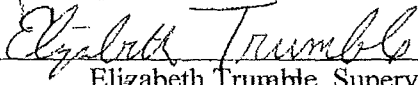
BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be attached to a copy of such Chapter of the code and shall promptly be filed with the County Clerk by the Town Clerk, and,


BE IT FURTHER RESOLVED, that such code shall become effective in the Town of Stockholm on the date of such filing, and,

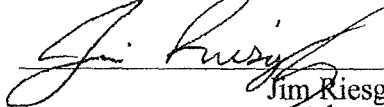
BE IT FURTHER RESOLVED, that such code shall supersede any prior town ordinance in conflict therewith or which is concerned with zoning, except as provided by Wisconsin State Statutes 60.02.

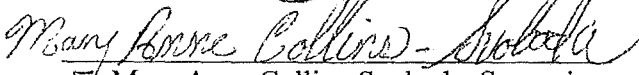
SIGNED this 16 day of November, 2015

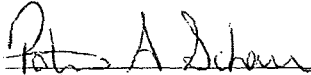

Joey Edlin, Chairperson


Elizabeth Trumble, Supervisor


Steven Anderson, Supervisor


Jim Riesgraf, Supervisor


Mary Anne Collins-Svoboda, Supervisor

Attest: 
Patricia A. Scharr, Town Clerk

RESOLUTION 15-092

CITY OF LAKE CITY, MINNESOTA

A RESOLUTION IN SUPPORT OF THE UPPER POOL 4 AND LAKE PEPIN HABITAT RESTORATION PROJECT

WHEREAS, the economy and character of the City of Lake City rely heavily on the tourism and recreational opportunities created by a healthy and navigable Lake Pepin, and

WHEREAS, Lake Pepin, as part of the Upper Mississippi River, has been on Minnesota's Impaired Waters List for turbidity since 2004, and

WHEREAS, the deposit of sediment in Lake Pepin has increased at an alarming rate and threatens the viability of the lake, and

WHEREAS, the highest concentration of migrating Common Mergansers in the world occurs on Lake Pepin in November, with counts of 20 – 70,000 each year, designating Lake Pepin as a globally important bird area, and

WHEREAS, Common Mergansers feed on the open water fish species in Lake Pepin, and

WHEREAS, concern over habitat loss and degradation in Upper Pool 4 near the head of Lake Pepin has been discussed off and on by state and federal agencies and stakeholders for over two decades, and

WHEREAS, the Minnesota Pollution Control Agency's Total Maximum Daily Load study calls for a decrease in internal sediment loading from wind and wave resuspension in Lake Pepin by fifty percent to help achieve submersed aquatic vegetation targets, and

WHEREAS, aquatic vegetation provides habitat for fish species and is very important as a food resource for migratory waterfowl, and

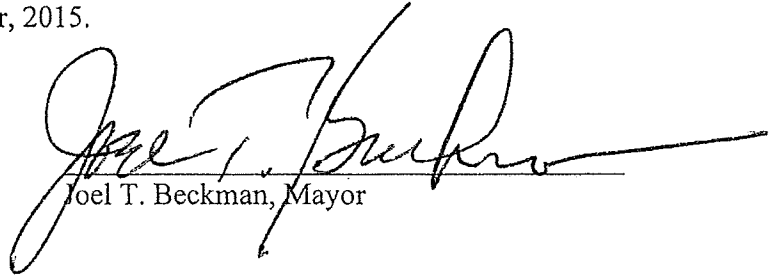
WHEREAS, the filling in of Lake Pepin has already limited access to small boats for fishing and recreation, and

WHEREAS, management actions proposed by state and federal agencies through the Environmental Pool Plans and other documents can reduce wind fetch to cut down on sediment re-suspension through the construction of islands, to improve water quality and increase coverage of emergent vegetation, and can stabilize eroding shoreline, improve terrestrial habitat, and increase water depths in selected backwater sites, therefore improving deep-water fish habitat and small boat navigation, and

WHEREAS, without implementation of proposed management actions, the head of Lake Pepin will be completely filled in with sediment by the end of the century, and the entire 26,000 acre lake is on course to be filled, and

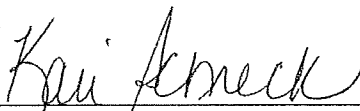
NOW THEREFORE BE IT RESOLVED that the Lake City Council at its meeting in Lake City, MN on September 14th, 2015 offer strong support for the Upper Pool 4 & Lake Pepin Habitat Restoration Project.

Resolution adopted this 12th day of October, 2015.



Joel T. Beckman, Mayor

Attest:



Kari Schreck, City Clerk



The Oldest City in Minnesota

City of Wabasha
**Resolution # 1-2016 in Support of the Upper Pool 4 & Lake Pepin
Habitat Restoration Project**

WHEREAS, Lake Pepin, as part of the Upper Mississippi River, has been on Minnesota's Impaired Waters List for turbidity since 2004, and

WHEREAS, the deposit of sediment in Lake Pepin has increased at an alarming rate and threatens the viability of the lake, and

WHEREAS, the highest concentration of migrating Common Mergansers in the world occurs on Lake Pepin in November, with counts of 20 – 70,000 each year, designating Lake Pepin as a globally important bird area, and

WHEREAS, Common Mergansers feed on the open water fish species in Lake Pepin, and

WHEREAS, concern over habitat loss and degradation in Upper Pool 4 near the head of Lake Pepin has been discussed off and on by state and federal agencies and stakeholders for over two decades, and

WHEREAS, the Minnesota Pollution Control Agency's Total Maximum Daily Load study calls for a decrease in internal sediment loading from wind and wave resuspension in Lake Pepin by fifty percent to help achieve submersed aquatic vegetation targets, and

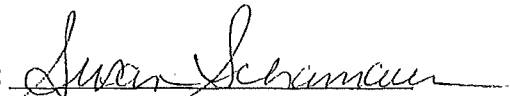
WHEREAS, aquatic vegetation provides habitat for fish species and is very important as a food resource for migratory waterfowl, and

WHEREAS, the filling in of Lake Pepin has already limited access to small boats for fishing and recreation, and

WHEREAS, management actions proposed by state and federal agencies through the Environmental Pool Plans and other documents can reduce wind fetch to cut down on sediment re-suspension through the construction of islands, to improve water quality and increase coverage of emergent vegetation, and can stabilize eroding shoreline, improve terrestrial habitat, and increase water depths in selected backwater sites, therefore improving deep-water fish habitat and small boat navigation, and ;

WHEREAS, without implementation of proposed management actions, the head of Lake Pepin will be completely filled in with sediment by the end of the century, and the entire 26,000 acre lake is on course to be filled, and
NOW THEREFORE BE IT RESOLVED that the City of Wabasha at its meeting at City Hall on January 5, 2016, offer strong support for the Upper Pool 4 & Lake Pepin Habitat Restoration Project.

Attest:


Susan Schamaun, City Clerk

By 
Mayor Rollin Hall

Resolution in Support of the Upper Pool 4 & Lake Pepin Habitat Restoration Project

WHEREAS, Lake Pepin, as part of the Upper Mississippi River, has been on Minnesota's Impaired Waters List for turbidity since 2004, and

WHEREAS, the deposit of sediment in Lake Pepin has increased at an alarming rate and threatens the viability of the lake, and

WHEREAS, the highest concentration of migrating Common Mergansers in the world occurs on Lake Pepin in November, with counts of 20 – 70,000 each year, designating Lake Pepin as a globally important bird area, and

WHEREAS, Common Mergansers feed on the open water fish species in Lake Pepin, and

WHEREAS, concern over habitat loss and degradation in Upper Pool 4 near the head of Lake Pepin has been discussed off and on by state and federal agencies and stakeholders for over two decades, and

WHEREAS, the Minnesota Pollution Control Agency's Total Maximum Daily Load study calls for a decrease in internal sediment loading from wind and wave resuspension in Lake Pepin by fifty percent to help achieve submersed aquatic vegetation targets, and

WHEREAS, aquatic vegetation provides habitat for fish species and is very important as a food resource for migratory waterfowl, and

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WHEREAS, without implementation of proposed management actions, the head of Lake Pepin will be completely filled in with sediment by the end of the century, and the entire 26,000 acre lake is on course to be filled, and

NOW THEREFORE BE IT RESOLVED that the Upper Mississippi Waterway Association at its teleconference meeting of the Executive Committee on September 22nd, 2015 offer strong support for the Upper Pool 4 & Lake Pepin Habitat Restoration Project by assisting with project education and outreach to local, state, and federal elected officials.



Signed: Greg Genz, Chair, Board of Directors

Dated: October 29, 2015

**Resolution in Support of the Upper Pool 4 & Lake Pepin
Habitat Restoration Project**

WHEREAS, Lake Pepin, as part of the Upper Mississippi River, has been on Minnesota's Impaired Waters List for turbidity since 2004, and

WHEREAS, the deposit of sediment in Lake Pepin has increased at an alarming rate and threatens the viability of the lake, and

WHEREAS, the highest concentration of migrating Common Mergansers in the world occurs on Lake Pepin in November, with counts of 20 – 70,000 each year, designating Lake Pepin as a globally important bird area, and

WHEREAS, Common Mergansers feed on the open water fish species in Lake Pepin, and

WHEREAS, concern over habitat loss and degradation in Upper Pool 4 near the head of Lake Pepin has been discussed off and on by state and federal agencies and stakeholders for over two decades, and

WHEREAS, the Minnesota Pollution Control Agency's Total Maximum Daily Load study calls for a decrease in internal sediment loading from wind and wave resuspension in Lake Pepin by fifty percent to help achieve submersed aquatic vegetation targets, and

WHEREAS, aquatic vegetation provides habitat for fish species and is very important as a food resource for migratory waterfowl, and

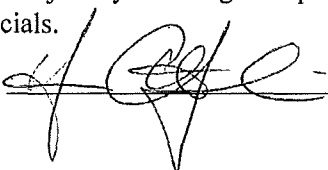
WHEREAS, the filling in of Lake Pepin has already limited access to small boats for fishing and recreation, and

WHEREAS, management actions proposed by state and federal agencies through the Environmental Pool Plans and other documents can reduce wind fetch to cut down on sediment re-suspension through the construction of islands, improve water quality, increase coverage of emergent vegetation, stabilize eroding shoreline, improve terrestrial habitat, and increase water depths in selected backwater sites, improving deep-water fish habitat and small boat navigation, and

WHEREAS, without implementation of proposed management actions, the head of Lake Pepin will be completely filled in with sediment by the end of the century, and the entire 26,000 acre lake will be filled within 340 years, and

NOW THEREFORE BE IT RESOLVED that Friends of Pool 2 at its meeting in Inner Grove Heights on June 5th, 2015 offers strong support for the Upper Pool 4 & Lake Pepin Habitat Restoration Project by assisting with project education and outreach to local, state, and federal elected officials.

Signed

 - PRESIDENT
FOP2

Dated

6/5/15

Minnesota Conservation Federation

Annual Meeting

September 12-13, 2015

Resolution #2

St. Cloud, Minnesota

Support of the Upper Pool 4 & Lake Pepin

Habitat Restoration Project

WHEREAS, Lake Pepin, as part of the Upper Mississippi River, has been on Minnesota's Impaired Waters List for turbidity since 2004, and

WHEREAS, the deposit of sediment in Lake Pepin has increased at an alarming rate and threatens the viability of the lake, and

WHEREAS, the highest concentration of migrating Common Mergansers in the world occurs on Lake Pepin in November, with counts of 20,000 – 70,000 each year, designating Lake Pepin as a globally important bird area, and

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WHEREAS, concern over habitat loss and degradation in Upper Pool 4 near the head of Lake Pepin has been discussed off and on by state and federal agencies and stakeholders for over two decades, and

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WHEREAS, without implementation of proposed management actions, the head of Lake Pepin will be completely filled in with sediment by the end of the century, and the entire 26,000 acre lake will be filled within 340 years, and

NOW THEREFORE BE IT RESOLVED that the Minnesota Conservation Federation at its annual meeting in St. Cloud, Minnesota on September 13th, 2015 offer strong support for the Upper Pool 4 & Lake Pepin Habitat Restoration Project by assisting with project education and outreach to MCF members and local, state, and federal elected officials.

Sponsored by Rylee Main and the Lake City Sportsmen Club

6.

**6a) Single Drum Compaction
Roller**

6b) Double Drum Asphalt Roller

Bid Opening for Pierce County Highway – 16,000 lb. Single Drum Compaction Roller
Tuesday, May 16th, 2017 @ 2: P.M. by Ray Dohm, Owen Schommer, and Chad Johnson
Results are as follows

VENDOR	YEAR/MAKE MODEL	OUTRIGHT COST	TRADE ALLOWANCE	COST LESS TRADE	DIFFERENCE	COMMENTS
Aring Equipment Company	2017/Volvo SD75B	\$111,900	\$22,000	\$89,900	+\$1,400	
Fabick Equipment Inc.	NA/Caterpillar CP44B	\$128,000	\$14,000	\$114,000	+\$25,500	
Miller- Bradford & Risberg, Inc	2017/Bomag BW177PDH-5	\$113,625	\$12,000	\$101,625	+\$13,125	
Roland Machinery Co.	2017/Hamm H7	\$103,500	\$15,000	\$88,500	Low Bid	

Bid Opening for Pierce County Highway – 16,000 lb. Double Drum Asphalt Roller
Tuesday, May 16th, 2017 @ 2: P.M. by Ray Dohm, Owen Schommer, and Chad Johnson
Results are as follows

VENDOR	YEAR/MAKE MODEL	OUTRIGHT COST	TRADE ALLOWANCE	COST LESS TRADE	DIFFERENCE	COMMENTS
Aring Equipment Company	2017/Volvo DD105	\$117,900	\$18,000	\$99,900	+\$700	Does not meet specs Weight 23,149 lbs
Fabick Equipment Inc.	NA					
Miller- Bradford & Risberg, Inc	2017/Bomag BW151AD-5	\$112,200	\$13,000	\$99,200	Low Bid	
Roland Machinery Co.	2017/Hamm HD80	\$110,700	\$8,000	\$102,700	+\$3,500	

7.

Discuss/Take action regarding parameters for 2018 budget, including but not limited to maximum allowable levy; common budget goal for department heads; 2018 budget calendar, forecast budgeting; 2018 budget program worksheets and capital improvement plan

**UNAPPROVED MINUTES OF THE
FINANCE & PERSONNEL COMMITTEE MEETING HELD
June 5, 2017 – 4:00 p.m.**

**STATE OF WISCONSIN
COUNTY OF PIERCE**



**County Board Room
414 W. Main St., ELLSWORTH, WI**

2017 – 06

1) Meeting Convened.

The Pierce County Finance & Personnel Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman Jeff Holst called the meeting to order at 4:00 p.m.

1a) Those Present.

A quorum was established acknowledging 7 members present.

Members present:

Jon Aubart	District #3	Bill Schroeder	District #14
Scott Bjork	District #7	Jerry Kosin	District #15
Ken Snow	District #9	Jeff Holst	District #16
Dan Reis	District #13		

Absent/Excused:

Also present: Dale Auckland-District #12, Ruth Wood-District #4, Jo Ann Miller-Administrative Coordinator, Bradley D. Lawrence-Corporation Counsel, Sue Galoff-Public Health Director, Allison Preble-HR Manager, Julie Brickner-Finance Director, Steve Melstrom-Solid Waste Administrator, Jerry Forss-Maintenance Supervisor, Gary Brown-Emergency Management Director, Kathy Fuchs-Treasurer, Andy Pichotta-Land Management Director, Tami Billeter-Human Services Department Operations Manager, Ron Schmidt-Human Services Director, Brock Geyen-Clifton/Larson/Allen.

1b) Public Comment.

None.

2a-d) Consent Calendar.

Motion by J. Kosin/S. Bjork to approve agenda, minutes of May 1, 2017, Treasurer's report as presented, & attendance of Supervisor R. Wood at WCA Conference Sept. 24-26, 2017; motion carried unanimously.

3) Discuss/Take action to amend the 2017 Recycling Budget due to acceptance of Carton Council Recycling Grant

Solid Waste Department Administrator Steve Melstrom provided an explanation for the request. Motion by J. Aubart/J. Kosin to approve amending adopted 2017 Recycling Budget to reflect the unbudgeted grant revenues received, & the unbudgeted expenditures used to purchase equipment due to the Department's acceptance of the Carton Council Recycling Grant Agreement; motion carried unanimously.

4) Discuss/Take action on 2016 preliminary audit from Clifton/Larson/Allen

Brock Geyen of Clifton/Larson/Allen reviewed the preliminary audit for 2016 with the Committee. He indicated that overall there are a lot of positive results/numbers, and that he would not recommend spending down reserves. The 2016 audit deadline is July 31, 2017 and final reports are forthcoming. No action taken.

5) Discuss/Take action regarding parameters for 2018 Budget

AC J. Miller explained that general direction is needed at the beginning of each budget cycle to be able to advise departments accordingly. Options to consider included the following:

1. Maximize net new level dollars, estimated to be between \$102,000 & \$320,000 based on a five year history of net new construction. This approach would provide a small amount of new money in the budget. If these dollars are not captured in 2018, they cannot be recouped or requested in future years.
2. No levy increase for 2018. Freeze at the current levy & operate at reduced services. Direction will be needed on which 2018 services to reduce.
3. Operate somewhere between the maximum increase & a freeze. Direction will be needed on the amount to increase & areas of service reduction.

AC J. Miller recommended option 1, especially with the new jail facility. Committee discussed options. Motion by J. Aubart/S. Bjork to set a property tax levy direction to maximize allowable levy; direct Department Heads & Standing Committees to work to a common budget goal of 0% [operating budget, not personnel/benefits/step increases, etc.] when building their budgets and to be realistic with the budget numbers, prepare forecasting for 2019 and 2020 budgets in the New World system, complete 2018 program worksheets and 2018 capital improvement plan; and continue the budget practices for contingency and fund balances as in recent past years [set aside funds in contingency for potential unforeseen expenses, and to present a budget that does not allow for expenditures to exceed anticipated revenue for the fiscal year and does not use fund balance for operating expenses] for the 2018 budget. Motion carried/passed unanimously.

6) Discuss/Take action on reclassification of the Jail Nurse position

Public Health Director S. Galoff explained reclassification request. Motion by J. Aubart/B. Schroeder to approve reclassification of the Jail Nurse position; motion carried unanimously.

7) Discuss/Take action on recommendation to refill Birth to Three Coordinator position & hire temporary 0.6 FTE Service Coordinator

Public Health Director S. Galoff requested that this matter be withdrawn from the agenda as the refill issue has been resolved. The request for a 0.6 FTE Service Coordinator will come forward with new position requests at the next meeting. No action taken.

8) Discuss/Take action to approve resolution on amending Personnel Policy to reimburse eligible Maintenance Dept. employees for prescription safety glasses & include in protective footwear program

Maintenance Supervisor J. Forss explained request for change. Motion by J. Aubart/S. Bjork to approve adding Maintenance Dept. employees to the sections of the Pierce Co. Personnel Policy that allow reimbursement to employees for safety equipment; motion carried unanimously.

9) Discuss/Take action to approve the resolution amending Article XI, Section L: Lockdown Policy of the Pierce County Personnel Policy to replace the Lockdown Policy with Procedures for Active Shooter / Violent Intruder Events

Chairman of Ad Hoc Courthouse Security Workgroup G. Brown explained purpose of request. Motion by J. Aubart/D. Reis to approve resolution amending Article XI, Section L: Lockdown Policy of the Pierce County Personnel Policy to replace the Lockdown Policy with Procedures for Active Shooter/Violent Intruder Events & forward to County Board; motion carried unanimously.

10) Discuss implementation of E-Recording in the Register of Deeds Office

Register of Deeds J. Hines appeared by telephone and explained that the Department intends to implement an E-Recording process as most other counties in Wisconsin have done, and she explained the process and the reasons justifying the change. Motion by D. Reis/J. Kosin to approve implementation of the E-Recording process; motion carried unanimously.

11) Discuss/Take action on resolution to order issuance of tax deed on following parcel:

File #433 (151-01020-0600) – John & Jane Buxell; in Village of Maiden Rock

County Clerk J. Feuerhelm submitted review & draft resolution regarding potential tax deed property in the Village of Maiden Rock. Land Management Director Andy Pichotta also explained the request, and addressed specifics about the property. Motion by S. Bjork/D. Reis to approve Resolution 17-XX To Order Issuance of Deed to Pierce County for property subject to tax certificate in the Village of Maiden Rock, & forward to County Board for approval & authorization of sale of said property; motion carried unanimously.

12) Future Agenda Items

- New Personnel Requests
- Reclassification of Jail Nurse

13) Next Meeting Date

Next meeting set for July 10th, 2017 at 4:00 p.m. in the County Board Room, Courthouse.

14) Adjournment

Meeting adjourned at 4:54 p.m. by motion of B. Schroeder/S. Bjork; motion carried/passed unanimously.

Respectfully submitted by: Bradley D. Lawrence

Pierce County Finance and Personnel Committee
Meeting Date: June 5, 2017

Agenda Item:

Discuss/Take action regarding parameters for 2018 budget

Requesting Agency:

Administration

Requested Action:

Provide direction to Administration staff for the 2018 budget process

Background:

Historically the Administration staff present information on the upcoming budget to get direction and clarity from the Committee on budget objectives. This information is typically somewhat limited due to State budget data not being available until August and September. Although specifics are not available, it is helpful for staff to have general direction from the Committee on their intent in terms of levy parameters for the 2018 budget. Options include:

- Maximize net new level dollars – estimated to be between \$102,000 and \$320,000 based on a five year history of net new construction. This approach would provide a small amount of new money in the budget. If these dollars are not captured in 2018, they cannot be recouped or requested in future years. Maximizing net new levy dollars does not guarantee service levels will be maintained for all departments.
- No levy increase for 2018. Freeze at the current levy which would require the County to operate at reduced service levels. Direction will be needed on which 2018 services should be subject to reduction.
- Operate somewhere between the maximum increase and a freeze. Direction will be needed on the amount to increase and areas of service reduction.

Additionally, each year staff informs the Committee of other budget factors that may present concerns as the budget process moves forward. Some of these issues occur annually such as health insurance premium rates, retirement rates, open enrollment requirements, status of state shared revenue, etc. These issues will impact the 2018 budget but to what extent will not be known until July or later, so it is difficult to make specific recommendations until more solid numbers are known. Administrative staff will estimate within historical parameters and have a plan for making adjustments when final number from the State are determined. We will be conservative in our estimates and adjustment allowances.

In addition to the annually occurring items, there are some operational items that will have a significant impact on the 2018 budget. The biggest item is a full year of operation cost for the new jail and Sheriff Department facility which is anticipated to be fully operational in October 2017. There are many expense impacts resulting from the opening of the facility in 2017 and the ongoing operation of this facility beginning in 2018. Some of the ongoing operational expenses were included in the 2017 budget but only for a portion of the year. It is necessary to budget for a full year of expenses for such things as utilities including electricity, supplies, cleaning and maintenance functions, and facility staffing. This will be in addition to any expenses for new staff added to the department for 2018. Expenses incurred in the past for housing inmates outside Pierce County can be used to offset some of the new expenses.

This year staff is asking for general direction on three things.

1. Whether to maximize levy dollars under the taxing constraints set by the state,
2. Provide Department Heads and Standing Committees a common budget goal when building their budgets (past direction has been a 0% increase), and
3. Direction on contingency funds and use of fund balance.

Regarding setting a common budget goal of a 0 percent increase, some additional discussion/clarification on this would be helpful. The 0 percent guideline has given rise to some issues such as 1) how does salary and benefit increases affect this general directive and 2) consideration of the net effect of lowering line items where expenditures vary widely and departments may have little control.

Regarding contingency and fund balances, in the past the direction has generally been to set aside funds in contingency for potential unforeseen expenses such as unusually high placements in Human Services, unanticipated increases in health premiums, etc. Use of fund balance has also been discussed and direction has been to present a budget that does not allow for expenditures to exceed anticipated revenue for the fiscal year and does not use fund balance for operating expenses. Staff is seeking confirmation from the Committee on continuing these budget practices.

Previously, departments submitted as part of the annual budget process a three year budget plan noting changes in anticipated revenues and expenditures for subsequent years. The New World system budget software provides for budget forecasting which essentially gathers that same information. Instead of submitting this information in a separate document as done in the past, Administration recommends departments be required to use the New World system to submit and track this information.

There is one final thought worthy of mention in this memo. Concern has been raised by some Committee members that the long term sustainability of Pierce County needs to be considered as a part of the budget process. Continuing to add staff in any department needs to be balanced with current work efforts of existing staff. Every year new staff is requested but it is rare that we see a scaling back of services or staffing. Department heads and Standing Committees roles are to champion the work of their departments. This role is counter intuitive to cutting or scaling back programming in the department. This Committee may want to consider at some time in the future looking at auditing operations in departments to get at some of the issues that could result in budget savings in the future.

Staff Recommendation:

Set a property tax levy direction to maximize allowable levy; direct Department Heads and Standing Committees to work to a common budget goal of ____ percent when building their budgets, prepare forecasting for 2019 and 2020 budgets in the New World system, complete 2018 program worksheets and 2018 capital improvement plan; and provide any change in direction on contingency budgeting or use of fund balance in the 2018 budget.

Recommended Motion:

Motion by _____ seconded by _____ to set a property tax levy direction to maximize allowable levy; direct Department Heads and Standing Committees to work to a common budget goal of ____ percent when building their budgets, prepare forecasting for 2019 and 2020 budgets in the New World system, complete 2018 program worksheets and 2018 capital improvement plan; and provide any change in direction on contingency budgeting or use of fund balance in the 2018 budget.

Program Worksheet: 2018 Fiscal Year Budget
2017 Budget and Staffing Levels

Department:

[illegible]

PIERCE COUNTY CAPITAL IMPROVEMENTS PLAN

Department: _____

Program or Project: _____

Current Equipment	Replacement Cost/Year						
Item	18	19	20	21	22	Source of Funds	Comment

New Equipment	Purchase Cost/Year						
Item	18	19	20	21	22	Source of Funds	Comment

Submit to Administration August 30, 2017

Thank You!

Below is the information you submitted to jamie.feuerhelm@co.pierce.wi.us,
joann.miller@co.pierce.wi.us, julie.brickner@co.pierce.wi.us,
brad.lawrence@co.pierce.wi.us:
(April 25, 2017 @ 12:51 pm)

Meeting Date: Monday, May 1, 2017

Agenda Item: Discuss/Take action on Proposed Budget Calendar for the
2018 Budget

Requesting Agency: Administration

Background: Over the past few budget cycles there have been a couple years that presented significant challenges in balancing or limiting expenses. These situations are problematic for both staff and elected officials. Previous discussion with the Committees has indicated no desire to change the process, such as eliminating one of the hearings on the budget. Added to this situation is the delay in getting solid numbers on County revenues coming from other sources including state agencies. In an effort to ease the stress particularly at the end of the process, Administration is proposing the attached 2018 budget calendar. This calendar moves some critical deadlines earlier in order to provide more time for the Committee to consider potential options to balance the County budget. This will require Administration to work with estimates on some of the final state amounts that are not received until September, but we believe it will provide for better communication near the end of the process. This timing mirrors how some other counties handle their budget procedure. The attached proposed calendar means that the standing committees will be looking at 2018 new personnel and staffing plans in May and 2018 department budgets in July/August. The 2018 budget deadline is about two weeks sooner than previous years which should allow more time for budget research and decision making.

This calendar and process was presented at the department head staff meeting in April. The response from department heads was neutral. Meeting attendees were asked to provide any feedback on the proposed process. To date nobody has responded.

Staff Recommendation: The Administration staff recommends deviating from the normal budget calendar routine by approving the 2018 budget calendar as presented on a trial basis.

Recommended Motion: Motion to approve the proposed budget calendar for the 2018 budget.

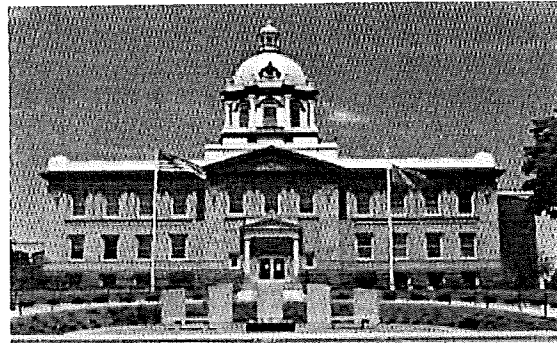
Proposed 2018 Budget Calendar

June 1, 2017	2018 Staffing Plans to Administration Office
June 1, 2017	New Personnel requests to Administration Office
June 27, 2017	County Board reviews budget guidelines
July 3, 2017	2018 Computer requests to Information Services by 8 a.m.
July F&P Meeting (Date to be set)	Finance & Personnel action on health insurance rates
July 20, 2017	Budget sheets & personnel cost projection to department supervisors
August 1, 2017	Updated program worksheets due in Administration at 8 a.m.
July 21 – Aug. 25, 2017	Standing Committees review F & P actions and draft budgets
August 21-30, 2017	Budget meetings to discuss 2018 budget with Jo Ann, Julie, Department Head, and Committee Chair or Committee Chair designee
August 30, 2017	Final Budget due in Administration Office at 8 a.m.
August 30, 2017	Capital Improvement Plans & Justification for increase in tax levy to Administration Office at 8 a.m.
September 27, 2017-3 p.m. (to be confirmed)	Finance & Personnel Committee reviews department budget requests
October 24, 2017	County Board budget-first reading
November 14, 2017-9 a.m.	County Board budget hearing and adoption

8.

**Discuss/Take action to approve
the use of vacant Grove St.
properties for campus parking lot**

JERRY FORSS
MAINTENANCE SUPERVISOR
PIERCE COUNTY
428 W. GROVE ST. PO BOX 119
ELLISWORTH, WI 54011
Phone: 715-273-6875 Fax: 715-273-6861
Cell: 715-307-2587
Email: jerry.forss@co.pierce.wi.us



06/14/2017

Good Morning Jamie,

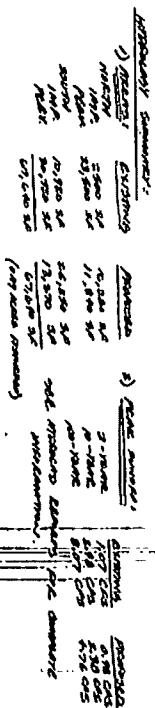
Would you please put me on 06/27/17 County Board Meeting Agenda? I have an idea for using some of the Grove St. Properties next to the Blue Maintenance Building. With the help from our County Land Management Department and our County Land Surveyor, a drawing/plan for a proposed 90 stall Employee Parking Lot that would include 4 handicap stalls has been drawn up. I want to bring this to the County Board to get a yea or a nay on the use of that property for a parking lot. Corporation Council informed me that because the Grove St. Properties were labeled as "Possible Fairgrounds Expansion", that approval for the use of those properties should come from the Fair Committee, the Building Committee and the County Board. On June 13th I presented the parking lot idea to the Building Committee at the monthly meeting and they were all in favor of the idea and unanimously voted to move the idea onto the Fair Committee and the full County Board. I will be taking this to the June 27th, 2017 Fair Committee Meeting at 5:30PM.

I have attached a copy of the drawing for the proposed Employee Parking Lot and will bring a couple of bigger drawings to your meeting.

Thank you for your time and consideration on my request,

Jerry

FREE COUNTRY MONTAGNARD CHILDREN'S
SO POWERED FRIENDS STOPS, INC. & SON DRIVE



SCALE IN FEET
0 10 20 30
CONTINUE INTO SECTION 11
(CONTAINING CONTINUOUS AND
APPROXIMATE)

DATE: MAY 20, 2017

9a.

Resolution for First Reading:

**Resolution No. 17-04 Amend
Personnel Policy to Reimburse
Eligible Maintenance Dept.
Employees for Prescription
safety Glasses & Include Them
in the Protective Footwear
Program**

RESOLUTION NO. 17-04
AMEND PERSONNEL POLICY TO REIMBURSE ELIGIBLE
MAINTENANCE DEPARTMENT EMPLOYEES FOR PRESCRIPTION SAFETY GLASSES
AND INCLUDE THEM IN THE PROTECTIVE FOOTWEAR PROGRAM

WHEREAS, §4-21 of the Pierce County Code addresses amendments to the Pierce County Personnel Policy as follows:

“The Pierce County Personnel Code shall be maintained under the guidance, direction and policymaking supervision of the Finance and Personnel Committee, which shall have the authority to amend the code from time to time, to conform its provisions with current personnel policies as devised by the Board and Finance and Personnel Committee, collective bargaining agreements and other contracts. Amendment to the Pierce County Code shall require approval of the Board.”; and

WHEREAS, the Personnel Policy further states in Article III, Section B, that the County Board shall authorize, by resolution, any amendments to the Personnel Policy; and

WHEREAS, the purpose of a code of personnel policies and procedures, as set forth in Article I, Section A of the Personnel Policy, is to create a guide for the effective administration of both supervisory and non-supervisory staff, with the goal of advancing understanding between the County and its employees; and

WHEREAS, the Pierce County Maintenance Department, in order to provide a safe work environment, is requesting that eligible Maintenance Department employees be reimbursed for prescription safety glasses up to \$200.00 and to be included in the protective footwear program currently offered to eligible Highway Department employees, which would reimburse them up to \$55.00 annually for protective footwear; and

WHEREAS, the Finance and Personnel Committee, at its meeting on June 5, 2017, reviewed the proposed policy revisions and recommended that the County Board amend the Personnel Policy as set forth in the attached Exhibit A.

NOW THEREFORE, BE IT RESOLVED, that the Pierce County Board of Supervisors hereby amends the Pierce County Personnel Policy as recommended by the Finance and Personnel Committee, set forth in the attached Exhibit A.

Dated this 27th day of June, 2017.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

Adopted: _____

EXHIBIT A

Article IX – Section N: Uniforms and Tools

N. Uniforms and Tools

1. The County shall provide a uniform service of its choice to Recycling Laborers/Drivers, Shop Mechanics and Welders.
2. The County shall reimburse any Highway or Maintenance Department employee required to wear safety glasses up to a maximum of two hundred (\$200) per year toward the purchase of prescription safety glasses upon submission of a receipt.
3. Classified Mechanics and Welders shall receive a tool allowance of one hundred twenty-five dollars (\$125.00) per year.
4. Protective Footwear Program
 - a. The Pierce County Highway and Maintenance Departments ~~is~~ are committed to providing a safe work environment for its employees. All field, supervisor, and shop and Maintenance Technicians are required to wear protective footwear that has a minimum 6" boot height and otherwise meets the requirements of OSHA CFR 1910.136.
 - b. Once each calendar year, the County will reimburse Highway and Maintenance Department employees who are required to wear protective footwear up to \$55.00 for protective footwear upon submission of a proper receipt. If the receipt for the protective footwear is less than \$55.00, reimbursement will be for the amount shown on the receipt. The reimbursement will be added to the next available payroll check, subject to office workload.
 - c. Protective footwear purchased using the program shall be the property of the employee and may be used outside the workplace, but must be in suitable condition to be worn during working hours. Suitable condition shall be determined by the employee's superintendent.
 - d. Authorized Limited Term Employees (LTE) and seasonal Highway Department employees are eligible to receive a reimbursement.
5. The Sheriff will provide uniforms of his/her choice to 911 Dispatchers and certified Corrections Officers.



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

F&P Action Request

jerry.forss@co.pierce.wi.us <jerry.forss@co.pierce.wi.us>

Mon, May 15, 2017 at 10:34 AM

To: jamie.feuerhelm@co.pierce.wi.us, joann.miller@co.pierce.wi.us, julie.brickner@co.pierce.wi.us,
brad.lawrence@co.pierce.wi.us

The following information was submitted on May 15, 2017 @ 10:34 am:

Meeting Date: June 5th, 2017

Agenda Item: Personnel Policy Change

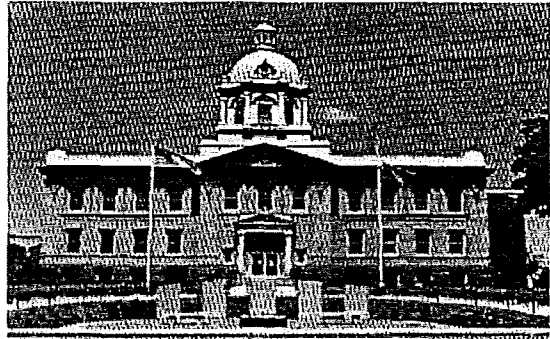
Requesting Agency: Maintenance

Background: Hello, There are currently 2 Maintenance Dept. employees who wear prescription glasses. They both do work that requires them to wear safety glasses. They are supplied with safety glasses that go over their prescription glasses, but I am told by them that they cause more problems than they cure. Also, currently there are 2 Maintenance Technicians that do enough different jobs that they should be wearing safety toed footwear. I would like to make that part of their job requirement. In the County's Personnel Policy there are provisions for the Highway Department employees, who are required to wear safety glasses and/or protective footwear, to receive a once a year reimbursement of \$200 for glasses and up to \$55 for footwear once a receipt has been turned in. On May 9, 2017 I took this request to the Building Committee, and it was approved by them to take it to F&P. There was some discussion that maybe F&P should consider having the verbiage changed in the personnel policy to cover all County employees who are required to wear safety glasses and/or protective footwear so they too can get reimbursements. I am asking please that at a minimum; that changes in the Personnel Policy be made to allow the Maintenance Dept. employees to be eligible for the same reimbursements that are available for the Highway workers and to be able to take this request onto the County Board. The reimbursements would come from the Janitorial and Supplies account.

Staff Recommendation: Supervisor M. Kahlow questioned whether there might be other department employees that should be considered to be added to the Policy as well. He suggested that perhaps discussions with the Corp. Counsel's Office may be in order before drafting the final document that would eventually be brought before the whole County Board

Recommended Motion: Motion by M. Kahlow/S. Bjork to approve adding Maintenance Dept. employees to the sections of the Pierce Co. Personnel Policy that allow reimbursement to employees for safety equipment; motion carried unanimously.

JERRY FORSS
MAINTENANCE SUPERVISOR
PIERCE COUNTY
428 W. GROVE ST, PO BOX 119
ELLSWORTH, WI 54011
Phone: 715-273-6875 Fax: 715-273-6861
Cell: 715-307-2587
Email: jerry.forss@co.pierce.wi.us



05/15/2017

Hello,

There are currently 2 Maintenance Dept. employees who wear prescription glasses. They both do work that requires them to wear safety glasses. They are supplied with safety glasses that go over their prescription glasses, but I am told by them that they cause more problems than they cure. Also, currently there are 2 Maintenance Technicians that do enough different jobs that they should be wearing safety toed footwear. I would like to make that part of their job requirement. In the County's Personnel Policy there are provisions for the Highway Department employees, who are required to wear safety glasses and/or protective footwear, to receive a once a year reimbursement of \$200 for glasses and up to \$55 for footwear once a receipt has been turned in.

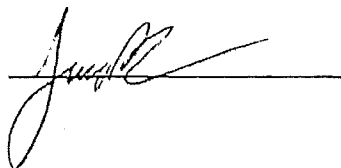
On May 9, 2017 I took this request to the Building Committee, and it was approved by them to take it to F&P. There was some discussion that maybe F&P should consider having the verbiage changed in the personnel policy to cover all County employees who are required to wear safety glasses and/or protective footwear so they too can get reimbursements.

I am asking please that at a minimum, that changes in the Personnel Policy be made to allow the Maintenance Dept. employees to be eligible for the same reimbursements that are available for the Highway workers and to be able to take this request onto the County Board.

The reimbursements would come from the Janitorial and Supplies account.

Thank You,

Jerry Forss



9b.

Resolution for First Reading:

**Resolution No. 17-05 Amend
Personnel Policy Regarding the
Employee Security Policy**

RESOLUTION NO. 17-05
AMEND PERSONNEL POLICY REGARDING
THE EMPLOYEE SECURITY POLICY

WHEREAS, §4-21 of the Pierce County Code addresses amendments to the Pierce County Personnel Policy as follows:

“The Pierce County Personnel Code shall be maintained under the guidance, direction and policymaking supervision of the Finance and Personnel Committee, which shall have the authority to amend the code from time to time, to conform its provisions with current personnel policies as devised by the Board and Finance and Personnel Committee, collective bargaining agreements and other contracts. Amendment to the Pierce County Code shall require approval of the Board.”; and

WHEREAS, the Personnel Policy further states in Article III Section B that the County Board shall authorize by resolution any amendments to the Personnel Policy; and

WHEREAS, the purpose of a code of personnel policies and procedures, as set forth in Article I, Section A of the Personnel Policy, is to create a guide for the effective administration of both supervisory and non-supervisory staff, with the goal of advancing understanding between the County and its employees; and

WHEREAS, the opinion regarding an appropriate employee reaction to a potentially dangerous situation or individual has evolved and current training instructs a more comprehensive response to an active shooter / violent intruder. As a result, the Pierce County Personnel Policy needs to be amended to reflect these changes; and

WHEREAS, the Ad Hoc Courthouse Security Workgroup, at its meeting on April 24, 2017, and the Finance and Personnel Committee, at its meeting on June 5, 2017, reviewed the proposed policy revisions and recommended that the County Board amend the Personnel Policy as set forth in the attached Exhibit A.

NOW THEREFORE, BE IT RESOLVED, that the Pierce County Board of Supervisors hereby amends the Pierce County Personnel Policy as recommended by the Finance and Personnel Committee, set forth in the attached Exhibit A

Dated this 27th day of June, 2017.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel

Adopted: _____

EXHIBIT A

ARTICLE XI: Conditions of Employment

L. Lockdown Policy

~~Lockdown: A situation involving potentially dangerous circumstances or individuals that may create a safety concern for employees and citizens on County property (i.e. unruly subject, person with weapon, threats)~~

- ~~1. In case of a lockdown, the following guidelines should be followed by staff:~~
 - ~~a. Report any safety concerns that possibly require lockdown to the sheriff's dispatch or supervisor AS SOON AS YOU ARE AWARE OF IT.~~
 - ~~b. Dispatch or supervisor may determine if the County should implement the lockdown.~~
 - ~~c. If it is your department with the problem, push the duress alarm (panic button) or call 911 immediately. When you push the duress alarm (panic button), this brings up the cameras in the dispatch center. This will assist the responding law enforcement agencies.~~
 - ~~d. The following announcement will be made:~~

~~"ATTENTION STAFF, WE ARE IN A LOCKDOWN."~~
 - ~~e. Doors with magnetic locks should be over-ridden as soon as possible by dispatch and they will bring up the area of the threat on cameras if possible.~~
- ~~2. All County staff should do the following within their departments:~~
 - ~~a. Advise staff and visitors throughout the building that we are in an emergency situation and they need to stay with your staff and lockdown the office area.~~
 - ~~b. If you are in the bathroom or hallway, return with staff and visitors to your office or the closest office for safety.~~
 - ~~c. Lock all doors.~~
 - ~~d. Turn off lights and pull the shades.~~
 - ~~e. Turn off all audio equipment, such as radios, etc., and turn your cell phone to vibrate.~~
 - ~~f. Find a safe area to sit on the floor away from windows and doors.~~

- ~~g. — Maintain silence unless you need to call the dispatch center.~~
 - ~~h. — Keep all occupants there until an announcement of "ALL CLEAR" is received or law enforcement evacuation assistance is received. Discontinuation of the audible announcement that we are in a lockdown DOES NOT constitute an "ALL CLEAR".~~
 - ~~i. — DO NOT call ANYONE unless it is to report vital information to the dispatch center.~~
- ~~3. — We have a responsibility to the public visitors in our building to use reasonable effort to assist them to a safe location during a lockdown.~~

L. Procedures for Active Shooter / Violent Intruder Events

1. Preface

An active shooter / violent intruder event is an individual or group of individuals actively engaged in killing or attempting to kill people in a confined and populated area. Active shooter / violent intruder situations are unpredictable and evolve quickly. An active shooter / violent intruder in your workplace may be a current or former employee, or an acquaintance of a current or former employee. Intuitive managers and coworkers may notice characteristics of potentially violent behavior. Immediately alert your Department Head / Manager and the Pierce County Sheriff's Department if you believe an employee or coworker exhibits such characteristics.

2. Responding to an Active Shooter / Violent Intruder Event

Once it is discovered that there is an active shooter / violent intruder event, employees must quickly determine the most reasonable way to protect their life and use their own discretion as to how to respond. Employees have a responsibility to the public visitors in our building to use reasonable effort to assist them, especially young children, the elderly and individuals with special needs and/or disabilities. Remember: run when it is safe to run, hide when it is safe to hide and fight when there are no other options.

If possible, press the duress button to activate security cameras. Call 911 when it is safe to do so or use any means necessary to pass along real time information to law enforcement. Information that should be provided:

- Last known location of the active shooter(s) / violent intruder(s).
- Number of active shooter(s) / violent intruder(s).
- Physical description of the active shooter(s) / violent intruder(s).
- Number and type of weapons held by the active shooter(s) / violent intruder(s).
- Number of potential victims at the location.
- If you cannot speak, leave the line open and allow the dispatcher to listen.

Law Enforcement will make an announcement over the emergency speaker system stating 'THERE IS AN ACTIVE SHOOTER / VIOLENT INTRUDER EVENT. PLEASE INITIATE PROCEDURES FOR AN ACTIVE SHOOTING / VIOLENT INTRUDER EVENT.'

a. Run

- 1) If there is an accessible escape path, attempt to evacuate the premises. Be sure to:
 - a) Have an escape route and plan in mind.
 - b) Evacuate regardless of whether others agree to follow.
 - c) Leave your belongings behind (grab your phone if you have time).
 - d) Help others escape, if possible.
 - e) Prevent individuals from entering the area where the active shooter / violent intruder may be.
 - f) Keep your hands visible.
- 2) Situations where running may not be an option:
 - a) You cannot physically run.
 - b) You have young children and/or individuals with special needs who will slow you down.
 - c) The power has been cut and running in the dark may be hazardous.
 - d) You are wearing clothes or footwear that makes running impossible.
 - e) When running towards the building's exit will take you in the path of the shooter.
 - f) When you are within a very close distance of the killer.

b. Hide (Lockdown)

- 1) If running is not possible, find a place to hide where the active shooter / violent intruder is less likely to find you.
- 2) Your hiding place should:
 - a) Be out of the active shooter / violent intruder's view. Find a safe area to sit on the floor away from windows and doors.
 - b) Provide protection if shots are fired in your direction.
 - c) Not trap you or restrict your options for movement or escape.
- 3) To prevent an active shooter / violent intruder from entering your hiding place:
 - a) Lock the door.
 - b) Blockade the door with heavy items or furniture.

4) If the active shooter / violent intruder is nearby:

- a) Silence your cell phone.
- b) Turn off any source of noise.
- c) Hide behind large objects.
- d) Remain very quiet.

5) If you decide to hide, remain until you can safely escape, until law enforcement directs you to clear from the building or until a second announcement is made by law enforcement over the emergency speaker system that the situation is 'ALL CLEAR'.

c. Hostage Situation

In the event you are hiding and an active shooter / violent intruder enters the room, it could become a hostage barricade incident. Areas adjacent to the location would be evacuated by law enforcement when safe to do so.

1) What to expect in the event you are taken hostage.

- a) Do not be a hero.
 - 1. Accept / recognize the role of hostages.
 - 2. Do not underestimate the active shooter / violent intruder as he/she is rushing with adrenaline.
- b) Follow instructions.
 - 1. The active shooter / violent intruder is highly agitated.
 - 2. Resistance or hesitation is viewed as a threat – do not threaten him/her.
- c) Do not attempt to escape unless you are sure you can get away. If you fail, your life is at risk.

2) Accept the situation.

- a) Do not become argumentative.
- b) Do not speak unless spoken to.
- c) Do as you are told, no more and no less.
- d) Do not make suggestions in case the suggestion does not work out.

3) Stay calm.

- a) The calmer the active shooter / violent intruder is, the safer you are.
- b) Do not lose hope and avoid display of emotion.
- c) Remain positive.
- d) Do not make comments that may add to the depression of the active shooter / violent intruder.

- e) Make them think that a solution may be worked out.
- f) Be observant. If you are released, the police will need as much help as possible about the active shooter / violent intruder and the location.

4) If law enforcement enters the room, get on the floor. You should expect to:

- a) Hear a lot of noise.
- b) See bright lights.
- c) To be handcuffed and treated as a prisoner until everything is secure as hostage takers have been known to switch clothes with hostages.

d. Fight

1) As a last resort, and only when your life is in imminent danger, take action against the active shooter / violent intruder. Attempt to disrupt and/or incapacitate the shooter by:

- a) Yelling and screaming.
- b) Attempting to create a noise, movement, distraction or disruption in order to incapacitate the active shooter / violent intruder.
- c) Improvising weapons and throwing items (examples: fire extinguishers, chairs, pepper spray).

2) Whether alone or working together as a group, coordinate an effective ambush.

- a) Notice when the shooter has a weapon malfunction or is reloading.
- b) Commit to your actions.
- c) Act as aggressively as possible against the active shooter / violent intruder.

e. Emergency Responders

1) Law enforcement officers first to arrive on the scene are not there to evacuate or tend to the injured. They are well trained and are there to stop the active shooter / violent intruder. When law enforcement officers arrive:

- a) Remain calm and follow officers' instructions.
- b) Keep your hands visible at all times. Put down any items in your hands.
- c) Avoid pointing, screaming or yelling.
- d) Do not stop the officers and ask them for help, directions, or cling to them for safety.

2) Rescue teams comprised of additional law enforcement officers and emergency medical personnel follow the initial officers and will evacuate those still in the

building and treat and remove any injured. Do not attempt to move the injured unless directed to do so by law enforcement officers or emergency medical personnel.

f. Post Evacuation

- 1) Once you have reached a safe location or the assembly point, you will likely be held by law enforcement until the situation is under control and all witnesses have been identified and questioned. Do not leave until law enforcement has instructed you to do so.
- 2) Department Heads / Managers should:
 - a) Account for all individuals in their department and report to Law Enforcement.
 - b) Notify the emergency contacts of any employees affected by the active shooter / violent intruder.
 - c) Assess the psychological state of individuals and refer them to the appropriate assistance.

Pierce County Request for Action
Finance and Personnel Committee – Meeting Date: June 5, 2017
County Board – Meeting Date: June 27, 2017

Agenda Item:

Discuss and take action to approve the Resolution amending Article XI, Section L: Lockdown Policy of the Pierce County Personnel Policy to replace the Lockdown Policy with Procedures for Active Shooter / Violent Intruder Events

Requesting Agency:

Ad Hoc Courthouse Security Workgroup via Gary Brown, Committee Chair

Background:

Lockdown policies were developed years ago as a reaction to school shootings. Pierce County adopted a Lockdown Policy via Resolution 10-26 on March 22, 2011 and incorporated the same into the Personnel Policy [Article XI, Section (L)]. It is also part of the Crisis Response Plan provided to employees. Certain provisions of the Lockdown Policy mandate an employee to remain in their locked office area, or, if in the hallway or bathroom, return to their office. Shortly after the policy passed, office-by-office training was provided to Courthouse and PCOB employees.

Since that time, attitudes regarding the appropriate employee response to an active shooter / violent intruder event have evolved. Each security incident is viewed as unique and situations should be independently assessed by the employee so that reactions are based on comfortability and common sense. Last year, substantial information regarding 'Run, Hide, Fight', the training method widely preferred by law enforcement and security officials, was provided to all Pierce County employees at mandatory security training sessions.

Because the current policy is somewhat antiquated, procedures consistent with the training employees received were developed and are being considered for adoption. If approved, the Personnel Policy would be amended to replace the Lockdown Policy with the proposed Procedures for Active Shooter / Violent Intruder Events.

Staff Recommendation:

To approve the Resolution amending the Pierce County Personnel Policy as set forth above.

Recommended Motion:

Motion by ____, seconded by ____, to approve the Resolution amending Article XI, Section L: Lockdown Policy of the Pierce County Personnel Policy to replace the Lockdown Policy with Procedures for Active Shooter / Violent Intruder Events and forward to the County Board.

9c.

Resolution for First Reading:

**Resolution No. 17-06 To Order
Issuance of Deed to Pierce
County for Property Subject to
Tax Certificate**

RESOLUTION 17-06
To Order Issuance of Deed to Pierce County
for Property Subject to Tax Certificate

WHEREAS, pursuant to WI STATS §75.14 (1) the following described real property has been subject of a tax certificate for unpaid real estate taxes:

File #433 (151-01020-0600) – A part of Block 20 of the Original Plat of the Village of Maiden Rock described as Lots 1, 2, 6, 7, and 8, and the SEly 45 feet of Lot 5 Except all that part of Lots 6, 7, and 8 lying southerly of Centerline of Second Street, more particularly described as: All of Lots 1, 2, 6, 7, and 8 and all that part of Lot 5 bounded by a line described as follows: Commencing at the Northeastern most corner of said Lot 5, thence Westerly on the Northern most line of said Lot a distance of 45 feet; thence Southerly in a line parallel with the western line of said lot to the southernmost line of said Lot 5; thence Easterly on said last mentioned line to the Southeastern most corner of said Lot 5; thence North on the Eastern most line of said Lot 5 to the place of beginning EXCEPT all that part of Lots 6, 7, and 8 lying southerly of the centerline of Second Street described as Beginning at the most Southerly corner of said Lot 8; thence North 44°01'88"West (assumed bearings referenced to the East-West ¼ section line Section 15, T24N, R16W, assumed to bear North 86°36'26"West) a distance of 150 feet along the Northeasterly right of way line of Main Street (State Trunk Highway 35); thence North 45°58'22" East 78.22 feet along the Northwesternly line of said Lot 6; thence South 47°29'38" East 63.40 feet along the centerline of Second Street; thence Southeasterly 97.91 feet along a 118.31 foot radius curve concave Northeasterly whose chord bears South 71°12'08" East 95.14 feet along said centerline; thence North 85°05'22" East 3.30 feet along said centerline; thence South 45°58'22"West 128.06 feet, along the Southeasterly line of said Lot 8 to the point of beginning and except that part conveyed to the Village of Maiden Rock in V 235 P 448.

- Tax certificates were issued on Sept. 1, 2011, Sept. 1, 2012, Sept. 1, 2013 & Sept. 1, 2014 indicating taxes are unpaid for the years 2010 – 2013.
- A Notice of Application for Tax Deed was served on owner by the County Treasurer on May 12, 2016 via certified mail as provided for in WI STATS §75.12. Proof of returned certified mail receipt on file with County Treasurer. Also via publication in Pierce County Herald as provided for in WI STATS §75.12 on Jan. 18, 25, & Feb. 01, 2017.

WHEREAS, the redemption period is two years from the date that said Tax Certificates were issued listing all of the tax years identified above as being unpaid;

WHEREAS, the County is entitled to take a tax deed to said properties on or after September 1 two years after issuance of said Tax Certificates, if all of the procedures of WI STATS Chapters 74 and 75 are followed;

WHEREAS, WI STATS §75.14 (1) requires that the County Board order issuance of the Deeds;

NOW THEREFORE BE IT RESOLVED, that the Pierce County Board of Supervisors hereby orders the County Clerk to issue Tax Deeds in favor of the County after confirmation by the County Treasurer and Corporation Counsel that all statutory procedures have been followed.

DATED this 27TH day of June, 2017.

Jeffrey A. Holst, Chair
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

Jamie Feuerhelm, County Clerk

Bradley D. Lawrence, Corp. Counsel



Adopted: _____

Finance/Personnel & County Board

Meeting Date: June 5th & June 27th, 2017; respectfully.

Date of Request: May 16, 2017

Agenda Item: Discuss/take action on resolution to order issuance of tax deed on following parcel: File #433 (151-01020-0600) – John H. & Jane D. Buxell; Village of Maiden Rock.

Requesting Agency: County Clerk.

Requested Action: Approve the issuance of a tax deed on parcel so listed below & in resolution.

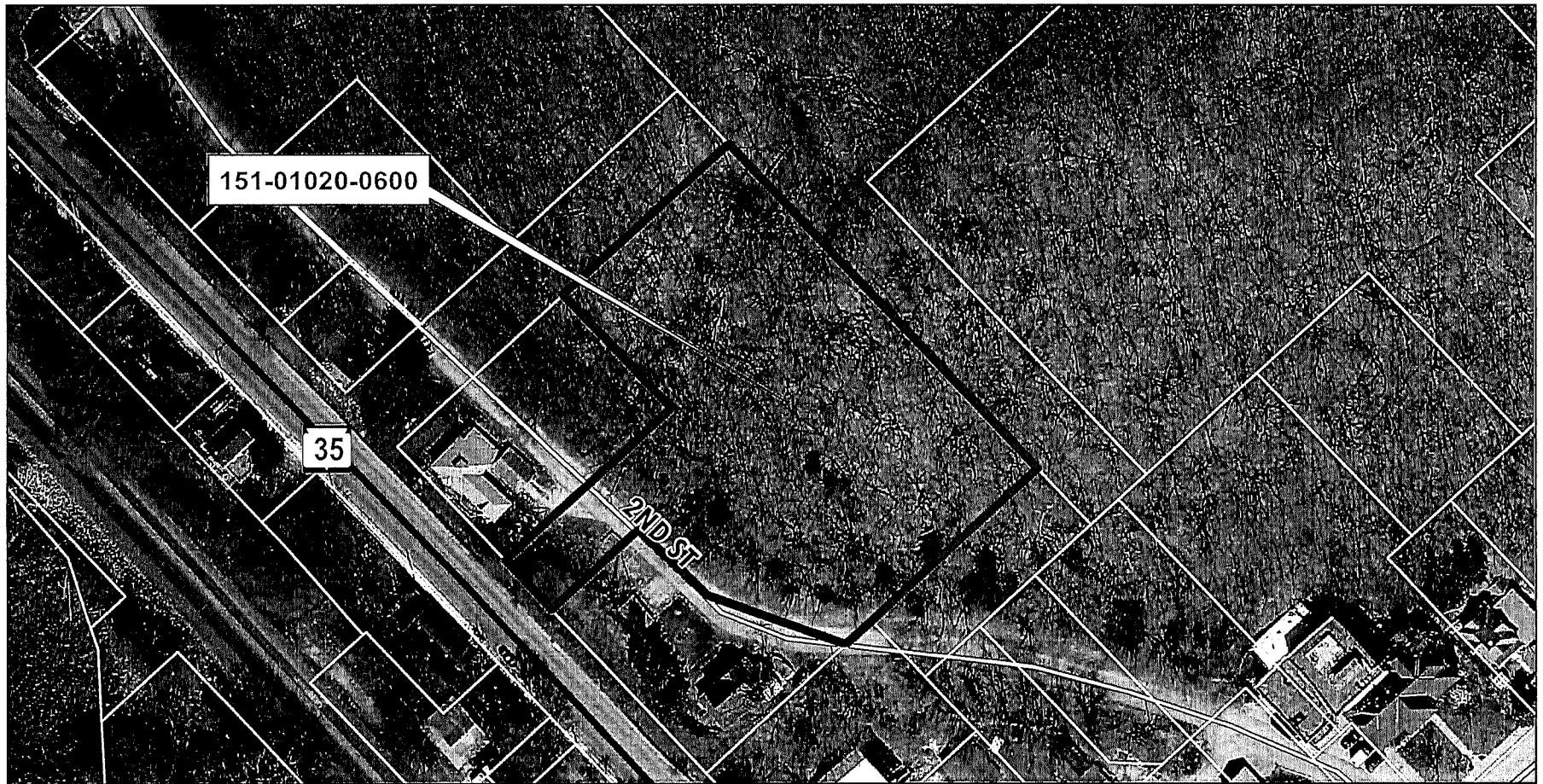
Background: Pursuant to WI STATS 75.14 the County Board must adopt a resolution approving the taking of a tax deed on properties due to an excess of delinquent taxes. The Clerk can not file this tax deed until the County Board has approved such.

File #433 (121-01020-0600) – A part of Block 20 of the Original Plat of the Village of Maiden Rock described as Lots 1, 2, 6, 7, and 8, and the SEly 45 feet of Lot 5 Except all that part of Lots 6, 7, and 8 lying southerly of Centerline of Second Street, more particularly described as: All of Lots 1, 2, 6, 7, and 8 and all that part of Lot 5 bounded by a line described as follows: Commencing at the Northeastern most corner of said Lot 5, thence Westerly on the Northern most line of said Lot a distance of 45 feet; thence Southerly in a line parallel with the western line of said lot to the southernmost line of said Lot 5; thence Easterly on said last mentioned line to the Southeastern most corner of said Lot 5; thence North on the Eastern most line of said Lot 5 to the place of beginning EXCEPT all that part of Lots 6, 7, and 8 lying southerly of the centerline of Second Street described as Beginning at the most Southerly corner of said Lot 8; thence North 44°01'88"West (assumed bearings referenced to the East-West ¼ section line Section 15, T24N, R16W, assumed to bear North 86°36'26"West) a distance of 150 feet along the Northeasterly right of way line of Main Street (State Trunk Highway 35); thence North 45°58'22" East 78.22 feet along the Northwesterly line of said Lot 6; thence South 47°29'38" East 63.40 feet along the centerline of Second Street; thence Southeasterly 97.91 feet along a 118.31 foot radius curve concave Northeasterly whose chord bears South 71°12'08" East 95.14 feet along said centerline; thence North 85°05'22" East 3.30 feet along said centerline; thence South 45°58'22"West 128.06 feet, along the Southeasterly line of said Lot 8 to the point of beginning and except that part conveyed to the Village of Maiden Rock in V 235 P 448.

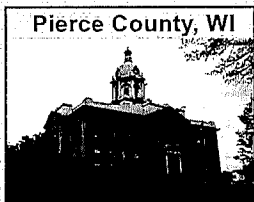
- Tax certificates were issued on Sept. 1, 2011, 2012, 2013, & 2014. Amount of delinquent taxes due at that time was \$986.24. This is the delinquent tax amount on the certificates only, not including interest, penalties, special charges, or expenses.
- There are also delinquent taxes for tax years 2014 through 2016 in the amount of \$640.31. The 2017 taxes have not yet been calculated. Total delinquent tax amount for years 2010-2016 is \$1,626.55, not including interest or penalties.
- The parcel is nearly six village lots. Lots 5-8 are 50' x 150' each. Lots 1 & 2 are approx. 150' x 150' each. Property is vacant & mostly wooded, *extremely* steep terrain but part may be suitable building sites. The lots have public road frontage; I don't know that it makes them any more "accessible" however.
- Owner has not been responsive to the notices served.

Staff Recommendation: My recommendation is to approve the resolution that allows for the issuance of a tax deed on the parcel listed therein. This is how the County becomes the legal owner of property; then to precede with tax deed procedures pursuant to PCC 40-19.

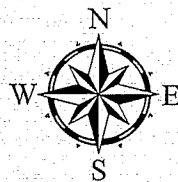
Recommended Motion: Motion to approve Resolution 17-_____ To Order Issuance of Deed to Pierce County for Property Subject to Tax Certificate in the Village of Maiden Rock; & forward to County Board for approval & authorization of sale of said property.



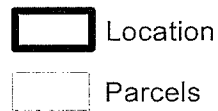
TDF 433



Prepared by the Department of Land Management
May - 2017



Legend



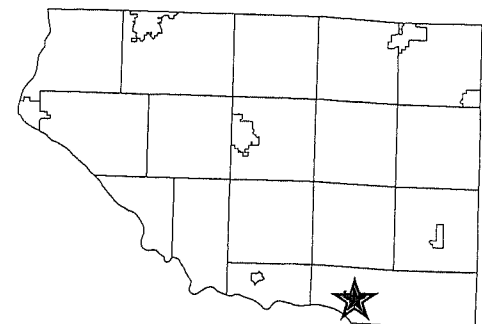
PIN: 151-01020-0600

50 25 0 50 Feet

Orthophotography - 2015

Site Location

PIN:151-01020-0600
Village of Maiden Rock



13a.

APPOINTEMENTS:

ADRC Governing Board:

Reappointment of 3 members, all for the term of 04/2017 to 04/2020.

- **Jeanne Schmitz:** Representing individuals over 60.
- **John Matzek:** Representing individuals over 60.
- **Jackie Erlandson:** Representing individuals with developmental disabilities.

(County Board ratification required)

PIERCE COUNTY WISCONSIN
AGING & DISABILITY RESOURCE CENTER
PIERCE COUNTY OFFICE BUILDING
412 W. KINNE ST, P.O.BOX 540
ELLSWORTH, WI 54011
PHONE #: 715-273-6780 or Toll Free: 1-877-273-0804



MEMO

DATE: May 25, 2017
TO: Jeff Holst – Pierce County Board Chair
FROM: Heather Conway – ADRC Manager
RE: Reappointment of ADRC governing board members

At the May 24, 2017 ADRC Governing Board meeting, the board approved the reappointment of 3 members to serve a second term of office. The members are below.

Jeanne Schmitz– representing individuals over 60 – 4/17-4/20
John Matzek - representing individuals over 60 – 4/17-4/20
Jackie Erlandson - representing individuals with developmental disabilities – 4/17-4/20

Per Brad Lawrence's instructions, the Chair of the County Board of Supervisors shall appoint members to the ADRC Governing Board and the County Board of Supervisors shall ratify such appointments. Brad also stated that this should be added to the next County Board agenda.

If there are any questions, please call me at 273-6780. Thank you for your help with this matter.

cc: County Clerk

13b.

APPOINTMENTS:

Ethics Board:

**Reappointment of 1 member for the term
of 09/2017 to 08/2020: Karen Meyer**

**Appointment of 1 new member for the
term of 09/2017 to 08/2020: Calvin
Omtvedt**

(County Board confirmation required)



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

6/27/17 County Board Meeting & Agenda

Michelle Schulte <michelle.schulte@co.pierce.wi.us>
To: Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

Fri, Jun 9, 2017 at 5:02 PM

Hi Jamie -

Would you please add the following to the Agenda for the County Board meeting on 6/27/17:

Appointment and confirmation to the Ethics Board.

Ms Karen Meyer (reappointment)

Mr. Calvin Omtvedt (new appointee)

Attached is the Letter of Interest and supporting documentation for Mr. Omtvedt.

Let me know if you have any questions or concerns or require anything further. Thanks again!

--

Michelle L. Schulte
Paralegal
Corporation Counsel Office
Pierce County Courthouse
414 W. Main Street
P.O. Box 367
Ellsworth, WI 54011
Phone (715) 273-3531 x 6435 or (715) 273-6745
Fax (715) 273-6860



Omtvedt.LOI.Resume.pdf
394K

Calvin Omtvedt

Human Resources and Financial Crimes Risk Professional

March 27, 2017

651.216.8413



Calvin.Omtvedt@gmail.com



Ellsworth, WI



Linkedin.com/in/Calvin-Omtvedt



County Board Chairperson
Re: Ethics Board Vacancy
Pierce County Courthouse
414 W. Main Street, Ellsworth WI 54011

To whom it may concern:

I am writing to formally state my interest in seeking an appointment to the Pierce County Ethics Board.

My wife and I moved from the Twin Cities to Ellsworth ten years ago, being completely new to the area. After a few weekend of house shopping, we knew that Pierce County would be a great area to raise a family. We now have three children and our connection to this area deepens each year, as does our desire to support our community in the best way possible.

A position on the Ethics Board would allow me to better fulfill my civic duty. Additionally, I am confident that my professional skillsets will benefit the community when an ethics related matter or complaint should arise.

As an Employee Relations Sr. Consultant for one of the nation's largest employers, I review ethics complaints and manage fact findings daily. This unique work experience positions me with a wealth of experience to assist in researching complaints in a timely, thorough, and objective manner, formulating the necessary recommendations the county needs to make the best decision for all parties involved.

I am thrilled this opportunity opened and appreciate your consideration of my qualifications.

Sincerely,

Calvin J. Omtvedt
1317 North Mikel Street, Ellsworth WI 54011
Phone: 651-216-8413 | Email: Calvin.Omtvedt@gmail.com

Calvin Omtvedt

Human Resources and Financial Crimes Risk Professional

651.216.8413



Calvin.Omtvedt@gmail.com



Ellsworth, WI



Linkedin.com/in/Calvin-Omtvedt



PROFESSIONAL PROFILE

An articulate, objective, strategic thinker with advanced consulting skills in the areas of corporate ethics, employee relations, financial crimes, human resources, fraud mitigation, regulatory and employment risk. Demonstrates depth of knowledge conducting internal fact findings related to alleged misconduct, fraud, unfair treatment, conflicts of interest, & harassment; by providing timely, thorough, and unbiased analysis and recommendations. Recognized as a thought leader in effective fraud research and risk controls development.

EXPERIENCE

SKILLS

HR Fact Findings & Investigations
Policy Interpretation & Development
Regulatory Risk Cases
Employee Relations Consulting
Litigation Research Support
Risk Controls Development
Data Analysis, Trending, Strategy
Conflict Resolution
Protected Class & Labor Disputes
Consumer Lending Compliance
Financial Crimes & Fraud Mitigation

Employee Relations Senior Consultant
Wells Fargo Corporate Human Resources
Enterprise Employee Relations | Consumer Lending & Operations
Minneapolis, MN | December 2015 - present

- Lead and document large scale, attorney-directed fact findings regarding highly visible & complex regulatory matters, and oversight by external agencies.
- Investigate complex employee relations issues related to alleged discrimination, harassment, misconduct, undue influence, gaming, ethics violations, & conflicts of interest referred from: Office of Global Ethics and Integrity, Responsible Business Conduct Governance, Corporate Investigations, WF Legal, Fraud Risk Management, HR Advisors, line of business code administrators, executive office/ agency referred complaints, regulatory action, etc.
- Consult on employment-related issues, employee disputes, and displacements as an escalation resource to appropriately apply knowledge of policy, employment laws and/or regulations in response to and in anticipation of ER concerns.
- Counsel and assist team members and all levels of management with team member or management issues. Recommend or take appropriate actions to correct concerns including assisting and/or advising management in the formal corrective action or termination of team members. Evaluate the risk of involuntary terminations involving significant legal, compliance, regulatory, and/or business risk ensuring informed decisions are based on precedent and consistent with practice/policy.
- Conduct environmental/climate assessments based upon complaint trends, provide findings to senior leaders, and recommend strategies for improvement.
- Provide workplace threat, violence, or conflict support in partnership with Support Emergency Incident Management, Employee Assistance Counseling, HR Advisors, Corporate Security, etc.
- Engage in strategy to design and help implement proactive programs and plans related to minimize employee relations risk. Provide training and make presentations to managers and team members on employee relations issues.

ACCOMPLISHMENTS

Governance Council Member
WF Branch Inspection
2014/2015

United States v. Paul Kramer
Expert witness for FBI
& US Dept. of Justice
2012/2013

United States v. Lane Anderson
Expert witness for FBI
& US Dept. of Justice
2012/2013

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VOLUNTEERISM

HABITAT FOR HUMANITY
Minneapolis, Cottage Grove MN
2011 - 2015

LOAVES & FISHES
Minneapolis, MN
2011- 2015

ST. JUDE CHILDRENS HOSPITAL
Fundraising – St. Louis Park, MN
2016

ELLSWORTH T-BALL COACH
Ellsworth, WI
2016

AFFINTY PLUS FOUNDATION
Teaching Financial Literacy
Various locations
2006 -2009

PROFESSIONAL DEVELOPMENT

Leadership Foundations

Crucial Conversations Courses

Situational Self Leadership Courses

Life, Accident, Health Insurance, &
Mortgage Broker's Licenses (2005)

EXPERIENCE *continued*

Assistant Vice President, Financial Crimes Consultant 4
Retail Loss Prevention Investigations | Wells Fargo Home Mortgage
Minneapolis, MN | June 2013 – December 2015

- Created more than 10 new risk controls used to relay and trend incidents of fraud, regulatory risk, and federal consent order monitoring; each utilized by senior management in multiple business units on a regular basis.
- Responsible for the training, quality, and production of 7 Financial Crimes Consultants on the Retail Loss Prevention Investigations Team within Production Quality Support, National Underwriting Production Risk Management.
- Planned and managed a wide range of research projects for senior leadership involving fraud, ethics, gaming, undue influence, regulatory risks, collusion, etc.
- Provided litigation support & research for Attorney-Client Privilege cases.
- Drove high priority strategic initiatives, fraud control improvements, and training.
- Member of the Branch Inspection Governance Council; establishing and improving process, policy, and regulatory audits conducted at branches nationwide.

Financial Crimes Consultant
Retail Loss Prevention Investigations | Wells Fargo Home Mortgage
Minneapolis, MN | March 2012 – June 2013

- Developed and maintained controls for identifying fraud and ethics incidents through analytics and loan level research.
- Testified on behalf of Wells Fargo in the grand jury cases: United States v. Anderson & United States v. Kramer. Provided analysis for the FBI and Department of Justice as a subject matter expert related to mortgage fraud; cases resulted in 18 combined felony count convictions.
- Evaluated post-close loan officer pipeline data to identify appropriate level of research and investigation needed.
- Analyzed production data and for high risk transactions, player commonalities, and patterns/trends.
- Researched moderate to complex fraud incidents utilizing a variety of tools and provided operational guidance to fulfillment partners to assist in decisioning in process loans.
- Created & delivered multiple training presentations and case studies to business partners in Sales & Fulfillment teams, Fraud Risk Management, Correspondent Risk, and Underwriting Production Risk Management.
- Developed and implemented new processes for multiple groups within Retail Loss Prevention including creating Standard Operating Procedures.

Consumer Loan Underwriter III / Fraud Analyst
Retail Loss Prevention | Wells Fargo Home Mortgage
Minneapolis, MN | Nov 2011 – March 2012

- Investigated complex loans assessed the highest fraud risk. Provided detailed instruction to underwriting staff for an Enhanced Transactional Review.

Calvin Omtvedt

Human Resources and Financial Crimes Risk Professional

651.216.8413



Calvin.Omtvedt@gmail.com



Ellsworth, WI



Linkedin.com/in/Calvin-Omtvedt



EXPERIENCE *continued*

Consumer Loan Underwriter III / 4506T Process Lead
Retail Loss Prevention | Wells Fargo Home Mortgage
Minneapolis, MN | March 2011 – Nov 2011

- Lead for 4506T post funding income audits; worked to create job aids and training for fulfillment managers and underwriters to increase knowledge and efficiency.
- Audited 4506T processes to ensure underwriter accuracy with income calculations as supported by the IRS transcripts on complex income scenarios.

Consumer Loan Underwriter III / Fraud Analyst
Retail Loss Prevention | Wells Fargo Home Mortgage
Minneapolis, MN | December 2009 – March 2011

- Utilized Loansafe Fraud Manager to assess loan fraud risk of misrepresentation.
- Provided guidance for restructuring of loans to underwriters to ensure risk mitigation.

Title Agent – Affinity Plus Title Company
St. Paul, MN | January 2009 – June 2009

- Reviewed title work to complete real-estate transactions, prepared closing documents, coordinated with officers, realtors, & vendors to ensure smooth and accurate closings.

Mortgage Underwriter – Affinity Plus
St. Paul, MN | January 2009 – June 2009

- Reviewed income, assets, title, credit, appraisals & agency guidelines to make sound credit decisions while providing excellent customer service.

Title Agent – Affinity Plus Title Company
St. Paul, MN | January 2009 – June 2009

- Reviewed title work to complete real-estate transactions, prepared closing documents, coordinated with officers, realtors, & vendors to ensure smooth and accurate closings.

Financial Services Officer – Affinity Plus
St. Paul, MN | 2006 – 2007

- Worked with customers to accomplish financial goals by offering consumer lending, business services, investments, mortgages, and insurance options.
- Created and presented seminars on various topics of finance to large groups of existing and potential customers.
- Volunteered with a non-profit to teach financial literacy to students from elementary to college age groups.

Financial Services Agent – PFS, a division of Citigroup
St. Paul, MN | 2004 - 2006

- Licensed insurance agent and mortgage originator.

REFERENCES



ELISE REISER
(Present manager)
Employee Relations Sr. Manager
Enterprise Employee Relations
Wells Fargo Corporate HR
515.988.5903



DAVID HALL
Vice President Operational Risk
Responsible Business Conduct
Wells Fargo
480.748.9140



JOHN COOPER
(Former Manager)
Financial Crimes Manager
Wells Fargo Home Mortgage
763.242.5430



JEREMY FREBORG
VP Operational Risk Consultant
Fraud Risk Management
Wells Fargo
612.418.9733